THE COLLEGE OF PHYSICIANS AND SURGEONS OF ONTARIO

DRAFT Application Form for Renewal for
Certificates of Registration authorizing Postgraduate Education
(Draft dated: January 9, 2014)

APPLICATION CONDITIONS:

1. **No Delegation** – you must complete this form personally. No one can do it on your behalf.
2. **Professional Misconduct** – It is a professional misconduct to make a false or misleading report to the College.
3. **Due Date** – Application Form for Renewal must be submitted by [date].
4. **Any information you provide may result in your application being referred to the College's Registration Committee. You may also be asked to provide additional information for clarification.**
5. **Scope of Information – Your answers must reflect all of your practice experience.**

☐ **I acknowledge and understand the requirements for online application for renewal as outlined above.**

SECTION 1 - FOR CPSO Communications only – not available to public

A. Contact Information:

1) Mailing Address

2) Email Address

3) Practice address

SECTION 2

B. Ontario Postgraduate Medical Training Program and Conduct/Leaves

1) Have you ever been, or are you now, dismissed, suspended, on probation, removed, or placed on leave from a postgraduate medical training program in Ontario?
Yes ◯ No ◯

2) Have you ever taken a leave of absence of 2 years or longer from a postgraduate medical training program in Ontario?
Yes ◯ No ◯

3) Are you now on a leave of absence which has exceeded 2 years or will exceed 2 years in the coming training year?
Yes ◯ No ◯

C. Disciplinary Actions or Other Sanctions by Ontario Universities, Medical schools and other "Institutions" (see definition below)

Universities, medical schools, postgraduate medical training programs, hospitals, and other teaching sites (collectively referred to as "Institutions") have Codes of Conduct for Students, as well as other policies, procedures, guidelines and statements that set out expectations for student conduct and behaviour. In this section, you are being asked to provide information about disciplinary actions or other sanctions taken by any Institution.

Examples of conduct or behaviour that might result in disciplinary actions or other sanctions include, but are not limited to:

- **Absenteeism**
- **Plagiarism**
- **Disruptive Behaviour**

Answer all of the following questions:

A. Have you been disciplined or subject to any sanction by an Ontario Institution, the facts of which you have not previously disclosed to the College?
Yes ◯ No ◯

B. Are there any disciplinary actions, sanctions or other proceedings pending against you by an Ontario Institution, the facts of which you have not previously disclosed to the College?
Yes ◯ No ◯

C. Have you entered into an agreement with, or made a promise or given an undertaking to, an Ontario Institution in the face of potential disciplinary actions, sanctions or other proceedings , the facts of which you have not previously disclosed to the College?
Yes ◯ No ◯

D. Registration in Other Jurisdictions

1) Are you registered with any other medical licensing authorities other than Ontario?

If yes, indicate the jurisdictions below [check boxes for provinces]

Alberta	☐	Newfoundland & Labrador	☐
British Columbia	☐	Nova Scotia	☐
Manitoba	☐	Northwest Territories	☐
New Brunswick	☐	Nunavut	☐
Prince Edward Island	☐	Quebec	☐
Saskatchewan	☐	Yukon	☐
United States of America	☐	Other	☐

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2) Are you registered with any licensing authorities/regulators for other professions in Ontario or other jurisdictions?
Yes ◯ No ◯

Other licensing authorities/regulators may include, for example:
- *Ontario College of Pharmacists*
- *Ontario College of Psychotherapists*
- *Royal College of Dental Surgeons of Ontario*
- *The Law Society of Upper Canada*

If yes, provide the names of the licensing authorities/regulators and their jurisdiction:
[OPEN TEXT BOXES]

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SECTION 3

E. Disciplinary Actions in Other Jurisdictions

Examples of licensing authorities/regulators, both medical and non-medical in any jurisdiction, may include but are not restricted to:

- *College of Physicians and Surgeons of Alberta*
- *College of Pharmacists of British Columbia*
- *Royal College of Dental Surgeons of Ontario*
- *The Law Society of Upper Canada*

Answer all of the following questions:

1) Have you been disciplined by any licensing authority/regulator, the facts of which you have not previously disclosed to the College?
   Yes ◯ No ◯

2) Are there disciplinary actions pending against you by any licensing authority/regulator, the facts of which you have not previously disclosed to the College?
   Yes ◯ No ◯

3) Have you entered into an agreement with, or made a promise with or given an undertaking to, any licensing authority/regulator in the face of potential disciplinary action by the authority/regulator, the facts of which you have not previously disclosed to the College?
   Yes ◯ No ◯

F. Offences, Findings and Settlements

- *Information in this section will not be made public except question 2.*
- *The College is required by legislation to publish every finding of professional negligence or malpractice on the public register, unless the finding is reversed on appeal.*

- *"Finding" means any judgement or decision made against you by a court in relation to any lawsuit involving a patient. This includes, but is not limited to, a finding of negligence, malpractice or battery. It also includes findings in which you have been found by the court to be liable for the acts of others, including your employees or agents, in a lawsuit involving a patient.*

- *"Settlement" means an agreement to resolve a lawsuit involving a patient at any time during the proceeding. A settlement may or may not include payment made on your behalf to the patient or other parties in the lawsuit. You do not need to report a lawsuit that has been dismissed, discontinued, or withdrawn <u>unless</u> the lawsuit against you was dismissed, discontinued or withdrawn but <u>included</u> any payment of costs, admission of liability, and/or payment of money on behalf of the defence.*

Answer all of the following questions:

1) Have you ever been charged with any offence in Canada or elsewhere, the facts of which you have not previously disclosed to the College?
   Yes ◯ No ◯

   (Include all offences under the Criminal Code of Canada, the controlled Drugs and Substances Act, the Food and Drugs Act or the Health Insurance Act or related legislation in any province or jurisdiction. In addition, include any other offences related to the practice of medicine.)

2) Has a court ever made a finding against you in any lawsuit involving a patient or someone acting on behalf of a patient, the facts of which you have not previously disclosed to the College?
   Yes ◯ No ◯

3) Have you ever made a settlement of any lawsuit involving a patient or someone acting on behalf of a patient, the facts of which you have not previously disclosed to the College?
   Yes ◯ No ◯

G. Personal Health Status

- Read the explanatory notes in this section carefully.
- Information provided in this section will not be made public.
- If you still have questions about how you should answer, call the College's Physician Advisory Service.

Answer all of the following questions:

1) Do you have an addiction or substance use problem (including alcohol) that may compromise your ability to practice medicine and for which you are not currently enrolled in the OMA's Physician Health Programme, the facts of which you have not previously disclosed to the College?
   Yes ◯ No ◯

2) a) In your postgraduate training program/practice, do you perform, or assist with exposure-prone procedures, or procedures that may become exposure-prone, as defined with the Physicians with Blood Borne Pathogens policy?
   Yes ◯ No ◯

   b) If yes to (a), have you had your blood tested for Hepatitis B, Hepatitis C, and HIV within the last 12 months?
   Yes ◯ No ◯

   c) If yes to (a), are you infected with or have you had a positive blood test with respect to Hepatitis B, Hepatitis C or HIV?
   Yes ◯ No ◯
   *(For Hepatitis B, if you test positive for the antibody only, answer **No** here)*

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