**2024 PGME Robert Sheppard Award**

**CHECKLIST**

***The electronic submission packages must include the following required documents as well as a completed checklist. Please mark each box with a check and submit it electronically with the other required documents in a PDF format. Without the completed checklist form the nomination will be considered incomplete.***

* Completed Nomination Form
* Letter from the nominator describing how the nominee meets the selection criteria and outlines their contribution to the development and/or implementation of activities, programs or research related to social justice and health equity in faculty development or in postgraduate medical education.
* Curriculum Vitae (abbreviated CVs will be accepted)
* Two Reference letters
* Optional - other supporting materials

The deadline date for e-submission of the nomination package to [arlene.mckinley@utoronto.ca](mailto:arlene.mckinley@utoronto.ca) is **Friday, January 12, 2024.**