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Postgraduate Medical Education
UNIVERSITY OF TORONTO

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Medicine

Elentra Bulletin for PGME

Issue #11

The Bulletin is to be distributed broadly to the Residents and Faculty of your program.

Elentra is the electronic teaching and learning platform being used to capture and report on resident assessment in a Competency-Based Medical Education (CBME) curriculum. This PGME Bulletin provides just-in-time news plus tips and tricks relating to Elentra for Program leadership, administrators, faculty and residents. If you have any questions, or comments, please send them to the Elentra Help Desk at:

pgme.mededhelp@utoronto.ca

****Extension to EPA/Field Note Assessment Expiry Duration [14 days]****

Upon review of the 7 day EPA expiry together with feedback from learners, faculty and administrators, the Postgraduate Medical Education Advisory Committee (PGMEAC) has approved an extension to EPA expiry timelines from 7 days to 14 days. This change will be implemented starting July 2022.

Featured Enhancements

- **Update to version 1.21** was successfully completed after several months of preparation and testing. Thank you to all those who supported this effort! This version includes various new features and performance enhancements (particularly to assessment and evaluation load times), including:
 - **Supporting Documentation:** Learners in CBME programs can now create and upload their own documentation via the “My Meetings” button on the CBME dashboard.

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data. Visit our [user guide](#) to learn more about this feature!

- **Launch of a NEW Helpdesk Website** that includes an interactive style site to guide users in common Elentra navigation and FAQs. [Helpdesk Website](#)
- **Improved UX to Find an Assessor** improved hover tooltip for users selecting an assessor provides more details when available in the user profile (i.e. CPSO#, Department).
- **People Search:** People search feature will be enable you to search contact information for any faculty, staff, or learner in the system. Staff will now be able to view your UTORID information, please visit our [Helpdesk Website](#) to learn how to adjust this setting.

FEATURES coming soon...

- **Weekly Email Reminders:** Weekly reminders for all outstanding tasks will be implemented for the new academic year across all programs.

Frequently Asked Questions

Q: I completed an assessment today that should meet the Contextual Variable requirements for an EPA. Why is this not reflected in Elentra?

A: The CBME Program Dashboard is updated on a **once-nightly basis** around 1 AM. Please allow for the system to update and check again. If you are still concerned, please contact pgme.mededhelp@utoronto.ca or your Program Administrator for further assistance.

Q: I've achieved X number of entrustments for a particular EPA (eg. 2 entrusted assessments for D3). Why does the progress bar on my dashboard say that I have only completed 1/2?

A: Some EPAs have entrustment targets **and** contextual variable targets. Click on the “progress box”, below the title of each EPA to see the specific breakdown of total EPA entrustments required as well as any Contextual Variable requirements set by your program (e.g. must have 1 entrusted by a University Appointed Faculty).

Q: Why are my completed assessments listed under the "Archived Assessments" section instead of the "Assessments" section? Will they count towards the EPA targets?

A: Assessments that are completed using older versions of EPA forms will appear under the “Archived Assessments” section if/as relevant. Only assessments completed using the current version of the EPA form will appear in the "Assessment" section. Additionally, archived assessments will not be reflected in the EPA targets.

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Please send questions or comments to the Elentra Help Desk at pgme.mededhelp@utoronto.ca

[Click for access to the Elentra Platform](#)

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