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Elentra Bulletin for PGME

Issue #10

The Bulletin is to be distributed broadly to the Residents and Faculty of your program.

Elentra is the electronic platform being used to capture and report on resident assessment in a Competency Based Medical Education (CBME) curriculum. This PGME Bulletin provides just-in-time news plus tips and tricks relating to Elentra for Program leadership, administrators, faculty and residents. If you have any questions, or comments, please send them to the Elentra Help Desk at: pgme.mededhelp@utoronto.ca

Assessment Plan Builder Enhancements

We have been rolling out new enhancements to the Program and Learner dashboards (called the Assessment Plan Builder) that allows for setting of EPA targets and easier tracking of resident EPA progress in Elentra. We have onboarded 80% of Continued Programs and plan to onboard the remaining Continued Programs and all Full Launch Programs by August.

Program Administrators and Program Directors – CBME Program Dashboard

The CBME Program Dashboard provides a breakdown of both Overall Entrustment and Contextual Variable (CV) requirements by EPA, where applicable. This will be available to Program Directors, Administrators, as well as Competency Committee Members.

[Click here for image.](#)

For more details, please see [Elentra User guide - Navigating and Understanding the CBME Program Dashboard - For Program Administrators and Program Directors \(Updated July](#)

Learners – CBME Learner Dashboard

Learners will be able to view the overall Entrustment and Contextual Variable requirements for each EPA on their main CBME Dashboard, as well. This will allow for real-time tracking of their progress.

[Click here for image.](#)

For more details, please see [Elentra User Guide – Navigating and Understanding the CBME Dashboard - For Learners \(Updated July 2021\)](#).

FAQs

Q1: I completed an assessment today that should meet the Contextual Variable requirements for an EPA. Why is this not reflected in Elentra?

A1: The CBME Program Dashboard is updated on a **once-nightly basis** around 1 AM. Please allow for the system to update and check again. If you are still concerned, please contact pgme.mededhelp@utoronto.ca or your Program Administrator for further assistance.

Q2: I've achieved X number of entrustments for a particular EPA (eg. 2 entrusted assessments for D3). Why does the progress bar on my dashboard say that I have only completed 1/2?

A2: Some EPAs have entrustment targets **and** contextual variable targets. Click on the “progress box” below the title of each EPA to see the specific breakdown of total EPA entrustments required as well as any Contextual Variable requirements set by your program (e.g. must have 1 entrusted by a University Appointed Faculty).

Q3. Why are my completed assessments listed under the "Archived Assessments" section instead of the "Assessments" section?

A3. Assessments that are completed using older versions of EPA forms will appear under the “Archived Assessments” section if/as relevant. Only assessments completed using the current version of the EPA form will appear in the "Assessment" section.

Q4. What do I do if my assessor does not show up in the drop-down list (e.g. they are a non-Faculty, such as a Clinical Associate or Nurse Practitioner)?

A4. If the assessor cannot be found, click on the “+ Add Assessor” button. A drop down will appear. Type in the assessor’s “First Name”, “Last Name” and “Email Address” and click “+ Add”. A new assessor only has to be added once. They will show up on the assessor drop-

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