

FELLOWSHIP EDUCATION ADVISORY COMMITTEE
Meeting Minutes –Wednesday, October 2, 2024
8:00 AM to 9:30 AM – Via Zoom

Present:

Dr. Mohammed Abufarhaneh, Dr. Adelle Atkinson, Dr. Ahmed Al-Awamer, Pilar Barrios, Olivia Beasley, Dr. Jennifer Croke, Dr. Meredith Giuliani, Dr. John Granton (Chair), Janine Hubbard, Dr. Cheryl Jaigobin, Dr. Melissa Kennedy, Ryan Lue, Veronica Marrone, Dr. Gordon Martins, Maureen Morris, Dr. David Muller, Dr. Anna Marie Mulligan, Laura Leigh Murgaski, Paula Nixon, Brigitte O’Leary, Dr. Linda Probyn, Dr. Venkat Raghavan, Rafal Ramzi, Violetta Sochka, Shannon Spencer, Sarah Bakhit, Dr. Varsha Venkataraman, Samantha Chin, Yasmine Ishmael (guest), Elizabeth Kim (guest), Dr. Anne Matlow (guest)

Regrets: Savannah Clancey, Dr. Katina Tzanetos, Dr. Kevin Higgins, Dr. Mojgan Hodaie, Dr. Richard Pittini, Valeri Hilderl

1. Welcome & Introduction of New Members, Approval of May 2024 Minutes

Dr. John Granton welcomed new members. The May 2024 agenda and minutes were reviewed and approved.

2. New Fellows’ Welcome Reception & Oreopoulos Transition Fund Updates

Veronica Marrone reported that the upcoming New Fellows’ Welcome Reception has 170 attendees, the largest to date, requiring a room change to Hart House’s Great Hall. Confirmation will follow soon.

The first round of the Oreopoulos Transition Fund concluded with two recipients, who will be notified by October 4, 2024. The next round opens mid-October and runs until mid-November. Promotion will occur at the Welcome Reception to raise awareness among Clinical Fellows.

3. PGME Office Survey Update

Yasmine Ishmael provided an update on the PGME Office Survey, which aligns with Institutional Accreditation requirement 8.1.1. and will target Program Directors, Fellowship Directors, and Administrators. It will launch in mid-November, with frequency of distribution still under discussion. Data collection will be handled by a third party, yet to be determined.

4. UHN Transitions Program - Post-Program Evaluation

Dr. Ahmed Al-Awamer shared the 2023 pilot Transitions Program had 85 registered fellows, with 65 completing it. In 2024, 313 fellows registered, with 276 completing the program. The initial evaluations were highly positive, with a second phase planned to assess long-term impacts through focus groups. A comparison will be made between those who participated and those who did not.

5. Updated Pre-Entry Assessment Program (PEAP) Guidelines & Forms - Vote

Veronica Marrone detailed updates to PEAP guidelines and forms, including consistent, inclusive language, fillable forms, and evaluations at the 4th, 8th, and 12th weeks. Only the final

evaluation are to be sent to PGME, while initial and mid-point evaluations will remain at the program level. Elective PEAP details have been separated into a distinct document.

Concerns about implementing evaluations into the POWER system were raised. The system's current capacity restricts this possibility. PGME will explore expanding comment text boxes.

Action Point: PGME will investigate expanding the comment text box in POWER for extensive feedback. Members supported the overall changes.

6. Subspecialty Examination Affiliate Program (SEAP) Program Updates

Elizabeth Kim provided an overview of the SEAP. In July 2023, the [CPSO announced](#) that International Medical Graduates (IMGs) who gain RCPSC Subspecialty Affiliate Status through SEAP are eligible to practice independently in Ontario.

Currently, about 80 fellows are enrolled in SEAP across 16 subspecialties at the University of Toronto. Collaboration between Subspecialty Residency Program Directors and Fellowship Directors is essential.

While SEAP fellows are not covered by PARO, their compensation must be equal to their resident counterparts to ensure fairness and equity across the programs.

PGME will not retroactively backdate SEAP requests. Concerns about a fellow's Royal College exam eligibility should be flagged for accreditation review.

Action Point: PGME to distribute SEAP presentation slides to the Committee.

7. Fellow Leadership Event

Dr. Anne Matlow discussed a strong interest in leadership education among Clinical Fellows. A half-day event on "Balanced Leadership" is being planned for Late Winter/Early Spring 2025, allowing sufficient time for fellows to schedule time off.

8. Priorities & Working Groups for 2024-2025

Priorities for 2024-2025 include standardizing offer letters, facilitating the onboarding and welcoming of fellows, supporting fellow leadership, and providing support to Fellowship Directors and Administrators. The Process Working Group will finalize the rollout of standardized offer letters and develop best practices for leaves and WSIB. The Policy Working Group will revise "The Role of the University in Clinical Fellowship Education," while the BPAS Fellows Working Group is on hold pending further university instructions. Discussion was deferred due to time constraints.

Next meeting: Wednesday, November 27, 2024, 8:00-9:30 AM.