



FELLOWSHIP EDUCATION ADVISORY COMMITTEE
Minutes of Meeting –Wednesday, January 22, 2025
8:00 AM to 9:30 AM – Via Zoom

Present:

Caroline Abrahams, Dr. Mohammed Abufarhaneh, Dr. Ahmed Al-Awamer, Dr. Adelle Atkinson, Sarah Bakhit, Pilar Barrios, , Dr. Jennifer Croke, Adrienne Fung, Dr. Meredith Giuliani, Dr. John Granton (Chair), Dr. Mojgan Hodaie, Janine Hubbard, Dr. Cheryl Jaigobin, Erica Jang, Dr. Vaibhav Kamble, Dr. Melissa Kennedy, Veronica Marrone, Dr. David Muller, Dr. Anna Marie Mulligan, Laura Leigh Murgaski, Brigette O’Leary, Dr. Linda Probyn, Dr. Venkat Raghavan, Dr. Rafal Ramzi, Violetta Sochka, Shannon Spencer, Lisa St-Amant, Samantha Chin, Dr. Julie Johnstone (guest), Dr. Nirit Bernhard (guest), Dr. David Chan (guest)

Regrets: Savannah Clancey, Dr. Katina Tzanetos, Dr. Kevin Higgins, Dr. Richard Pittini, Valeri Hilderal, Olivia Beasley, Paula Nixon, Dr. Varsha Venkataraman, Dr. Gordon Martins, Ryan Lue, Dr. Mimi Pakkal.

1. Welcome & Approval of Minutes (October 2, 2024)

Dr. John Granton extended a warm welcome. The agenda and minutes from October 2, 2024, were reviewed and approved.

2. Fellowship Portfolio Updates

Veronica Marrone updated the Committee on the following items:

- **Fellow Leadership Event: *Leading in Healthcare*** hosted by Dr. Anne Matlow and Dr. John Granton is scheduled for Friday, March 7, 2025 at the Faculty Club (Wedgewood Room). Dr. Katherine Tinckam will be the keynote speaker. Invitations have been sent to all registered Clinical Fellows.
- **All Fellowship Directors Meeting:** scheduled for Friday, June 6, 2025. Save-the-Date notices will be sent soon.
- **Oreopoulos Transitions Fund Update:**
 - First Cohort (April – May 28, 2024) granted 2 eligible applicants. This second cohort (October 24 -December 2, 2024) received 150 eligible applications, with 40 recipients to be selected.

Action Items: Funds to be issued in February 2025.

3. Minimum Standard Assessments for Clinical Fellows

- Dr. Julie Johnstone presented the Minimum Standard Assessments for Clinical Fellows guideline being drafted in adjunct to the [Guidelines for Assessment of Postgraduate Residents](#). This minimum standard will become a part of the revised [Guidelines for Education Responsibilities in Clinical Fellowships](#).
- Aim to align this guideline with existing Royal College, CFPC, and University of Toronto assessment policies to ensure high educational and assessment standards.

- PGME is considering operationalizing more frequent evaluations and whether they should be standard or customizable.
- Discussion on whether stronger language is needed regarding the necessity of an Assessment or Competence Committee in Fellowship Programs.

Action Items:

- Committee members are supportive and are asked to review and provide feedback on the draft Minimum Standard Assessments for Clinical Fellows, link circulated ahead of this meeting.
- Minimum Standard Assessments draft to be shared with Vice Chairs of Education for endorsement.
- Assessment Committee of Temerty Medicine to review and provide feedback on January 30th before moving to PGMEAC for final approval.

4. PG Portfolio Presentation

- Dr. Nirit Bernhard provided an overview of her role as Faculty Lead, PG Portfolio, soon to be rebranded as Reflective Dialogues in Medicine. Originating in the MD Program, the portfolio program is a reflective process where learners are meant to reflect on their clinical experiences and how it contributes to their developing professional identity.
- The program provides small group discussions (8-10 postgraduate learners + faculty facilitator) every six weeks, focusing on themes such as death and dying, resilience, patient safety, humility, and uncertainty.

Action Item: Interested members should reach out to Dr. Bernhard for further details.

5. Fellowship Start Dates

- Janine Hubbard present the challenges with January 1st start dates, which include:
 - Higher than normal travel costs
 - Rental agreement issues, bank closures, Service Ontario closures etc.
 - CPSO and CMPA office closures
 - Limited PGME staff over 2 week holiday closure

Action Item: PGME to consider issuing a formal recommendation for programs to consider January 15th or February 1st start dates instead.

6. Update from Dr. John Granton

Dr. Granton announced his departure from the role of Faculty Lead for Fellowships as he takes on a new position at the University Health Network, REB.

7. Admissions Portfolio Presentation

- Dr. David Chan gave an overview of portfolio as Faculty Lead, Admissions and Transitions. A major component of his portfolio is Best Practices in Admissions and Selection (BPAS).
- The BPAS Report Update: Originally published in 2013 with 13 principles and 24 best practices adopted by Association of Faculties of Medicine of Canada (AFMC) in 2018. Upcoming revision ('BPAS 2.0') will include:

- Enhanced EDI considerations
- AI and emerging technologies
- Social media and virtual interview best practices
- Addressing **conflicts of interest** (COI) in selection
- Dr. Chan oversaw the creation of the *Guide to Addressing Common COI in Selection* to assist programs with review and adjudicating COI which states:
 - Residency selection committees must declare all COIs.
 - Members must attest to completing unconscious bias training.

Action Item: Committee members to contact Dr. David Chan for further information on BPAS 2.0 and COI guidelines.

8. Meeting adjourned. Next meeting on **Wednesday, April 9th, 2025, at 8:00am-9:30am.**