

REMINDERS

PEAP COMPLETION

1

PEAP DATES

As PEAP start and end dates are unique to each fellow, it is critical to ensure you have an update to date list of fellows' PEAP dates. Request a list of PEAP Program dates from your Program/Departmental Admin.

2

UTILIZE THE TIME AVAILABLE

While the PEAP is a minimum of 4 weeks, we recommend utilizing the full 12 week period.

3

SCHEDULE FEEDBACK MEETINGS

Schedule meetings to provide feedback (and complete assessments) at key intervals (4 weeks, 8 weeks, 11 weeks). Increase meetings if there are any signs of difficulty.

4

FEEDBACK

Feedback should be formative, transparent and timely. We encourage both written and oral feedback. As medicine is multidisciplinary, feedback from other faculty, and allied health professionals can be highly valuable.

5

REFER TO OLA

Ensure fellows are aware of supports provided through the Office of Learner Affairs (OLA). Integrate into orientation/onboarding materials, included in written feedback.

6

CONTACT PGME

Contact PGME (pgme.registration@utoronto.ca) if you have any concerns regarding a fellow's performance.