**2024 Temerty Faculty of Medicine Awards for Excellence in Postgraduate Medical Education**

**GUIDELINES**

1. **Nominations** must be submitted by the Department Chair, after review and ranking by an internal department committee. All nomination packages must be submitted electronically as attached PDF files with the *Checklist Form* (see following page).
2. The nomination cover letter will be addressed to Dr. Meredith Giuliani, Associate Dean, Postgraduate Medical Education and must reference the award category.
3. Two letters of reference are also to be included, one of which must be from a postgraduate medical resident. Samples of work/course outlines, etc. may also be included.
4. A previous winner may be nominated for an award in the same category as a previous award only after a lapse of three years. A previous winner may be nominated for an award in a different category from a previous award at any time. Previous winners of the awards can be viewed at <https://pgme.utoronto.ca/about-pgme/awards/awards-for-excellence-in-postgraduate-medical-education/>
5. The nominations will be reviewed and ranked by the **Postgraduate Teaching Awards Committee** (previous year’s winners of the PG Excellence Awards). The nominating chairs and winners will be notified by the end of March.

**Deadline:**

The deadline for e-submissions of the nominee package to Arlene McKinley [arlene.mckinley@utoronto.ca](mailto:arlene.mckinley@utoronto.ca)is **Friday, January 12, 2024**. **Late nominations will not be accepted.**

**Additional award information and check list form can be found at:**

<https://pgme.utoronto.ca/about-pgme/awards/awards-for-excellence-in-postgraduate-medical-education/>