

HINTS for completing: In-Training Assessment Reports (ITAR)

Working version: July 23, 2019

PURPOSE OF ITAR:

The In-Training Assessment Report (ITAR) is **summary of the resident's performance and progress while on their rotation**. The ITAR should be based on the assessment of clinical knowledge, judgement and performance *for their stage of training*.

REMEMBER:

- **The resident's Rotation Plan should be reviewed prior to completing the ITAR.**

1. Inventory of progress

The appropriate assessments were completed during this rotation, as outlined in the Rotation Plan (e.g. procedure logs, chart documentation assessments, MSF, rounds assessment):

- Yes
- No
- In Progress
- Not Applicable

Consider using the following information to inform your **ITAR** assessment:

- observations of clinical work during the rotation
- formal presentations (journal club, rounds etc.)
- teaching of junior residents as appropriate
- review of clinical notes
- discussions with the resident.

2. Rating scales and ratings

- Complete the ratings on objectives as you would have completed the prior "ITERS".

3. Progress in Training – Learner Handover

- Consider this section a review of the CanMEDS competencies displayed by the resident during the rotation.
- Consider the described elements for each role
- If a rating is "No", please provide an explanatory comment at the end of the form.
- If a deficiency is noted, it will be flagged for the Program Director's review and action.
 - Concerns identified in this section may be forwarded to the faculty member who is the rotation coordinator of the resident's next rotation

REMEMBER: Feedback and Comments

- Please share your experience and suggestions.
- Specific, observed feedback and actionable suggestions for improvement are **HIGHLY** valuable to improve performance.