

**Temerty  
Medicine**

# **Medical Education Program Evaluation Committee Terms of Reference**

**David Rojas, Director, Program Evaluation, Medical Education, TFoM.**

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**PGMEAC**



**TEMERTY FACULTY OF MEDICINE  
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# Authority and Mandate

- **Authority:** The committee is a subcommittee under the Medical Education Executive Committee. Under the authority of the Vice Dean, Medical Education.
- **Mandate:** Provide strategic direction for program evaluation practices across Medical Education programs (MD, PGME, CPD), including teacher evaluation systems and tools. The committee will engage in the development and implementation of principles, guidelines, processes and practices.
- **Goal:** Harmonize program evaluation practices across the educational continuum, in alignment with accreditation requirements and the Medical Education strategic plan.

# Medical Education Program Evaluation Committee (MedEd PEC) Areas of focus

## Program Evaluation:

- Identify evaluation priorities relevant to educational programs across the medical education portfolio.
- Develop and Implement evidence-based program evaluation strategies across the educational continuum.
- Harmonize evaluation practices across MD, PGME, CPD.
- Oversee development and implementation of principles, guidelines, processes, practices, systems and tools related to program evaluation.
- **Strategic Oversight:** Supports compliance with accreditation standards and Continuous Quality Improvement (CQI).

# MedEd PEC Areas of focus

## Teacher Evaluation/Faculty Assessment:

- Development and implementation of a Teacher Performance Dossier (TPD).
  - Non-clinical teaching evaluations.
  - Additional metrics
- Appeals process for teacher assessments.
- Fear Cycle (Retaliation) – pilot work in undergrad.
- Ensure alignment with teaching performance best practices.
- Guidelines for use of teacher evaluations data in promotion processes.
- **Collaboration:** Works with ACT (postgrad) and MDPEC (undergrad) on these initiatives

# MedEd PEC Areas of focus

## Continuous Improvement

- **Support the** Evaluation of the new model of Competency by Design (CBD 2.0) and the implementation of Entrustable Professional Activities (EPAs) in undergrad.
- **Goal:** Integrate program evaluation with accreditation processes to drive data-driven decision-making, aiming to reduce the burden associated with accreditation practices.

## Education Technology

- Facilitate integration of technology for data collection, analysis, and reporting.
- Facilitate the development of evaluation tools through education technology systems.

# Committee Membership and Operational Arm

- **Co-Chairs:** Director of Program Evaluation and PGME Faculty Lead for Accreditation
- **Members:** Representatives from various departments, programs, and offices.  
*Invitations sent this week – Inaugural meeting to happen in November*

## Operational Arm

- **Data Management and Analytics Advisory Committee (DMAAC):** Operationalizes harmonized program evaluation practices.
- Leads data usage and governance efforts.

# Working Groups

## Unique Working Groups:

- Use of Teacher Evaluations in Promotions.
- Standardization of Rotation Evaluation.

## Integrated with ACT and MDPEC Groups:

- Teacher Evaluations Tools, Processes, and Practices;
- Appeals Processes and Guidelines.



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# Questions?

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