

## MEETING MINUTES

## Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, September 19, 2025 | 9:00 – 9:30 am  
Zoom Meeting

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**Present:** Meredith Giuliani, Caroline Abrahams, Adelle Atkinson, Arno Kumagai, Barry Pakes, Connor Brenna (PARO), Eric You-Ten, Heather McDonald-Blumer, Janine Hubbard, Julia Kfoury, Julie Johnstone, Linda Probyn, Melissa Hynes, Mojgan Hodaie, Shaheen Darani, Sheri Johnston, Stu Murdoch, Susan Done, Vaibhav Kamble, Yvonne Chan, Tessa Catchpole (Recorder)

**Guests:** Laura Leigh Murgaski

**Regrets:** Ahmed Al-Awamer, Patricia Houston

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**1. AGENDA/MINUTES**

- a) M. Giuliani welcomed new and returning members, and reminded members that this short PGMEAC was added due to time sensitive items requiring approval before October. The agenda was approved as written.
- b) Minutes of the Friday, April 11, 2025 meeting were accepted as circulated.

**2. NEW BUSINESS****a. Residency Position Allocation** (*see attachment*)

C. Abrahams provided brief background on allocation in relation to PGY expansion and presented on the work being done in preparation for the upcoming expansion of PG learners at TFOM.

- Committee reconstituted in Spring with updated terms, membership, and guiding principles. The Residency Position Allocation Committee met twice over summer to review annual allocation survey results.
- Focus on MOH-funded PGY1 and subspecialty positions.
- Expansion priorities: Scarborough, Mississauga, Central Simcoe.

Full details can be found in the attached slides.

C. Abrahams tabled the motion to approve the proposed PG Quotas for MOH funded positions, as presented.

***Vote:*** All members voted unanimously in favour of the proposed quotas in the allocated programs.

**b. Institutional Internal Review: PD and Resident Selection Process**

L. Probyn provided a brief update on the Accreditation Cycle:

- **External Review Scheduled: 2028**
- **Current Phase:** Fall 2025 – Internal program reviews underway
- **Institutional Internal Review:** Scheduled for **January 19–20, 2026**
  - Includes two external reviewers (for internal purposes only)
  - Intended as a mock review to identify areas for improvement ahead of 2028
  - Multiple meetings planned with various groups (PDs, Residents, PGME committees) over

- the two days
- Meeting Size Limit: Max 20 participants per meeting due to space constraints

#### PGMEAC Participation

- PGMEAC will meet with reviewers on **January 20, 2026** (afternoon)
- Location: Boardroom A, 500 University Avenue, 6<sup>th</sup> Floor
- Save-the-Date invitations have been sent

#### Participant Selection Plan

- Program Directors:
  - Departments with >5 programs: 2 program directors
  - Other departments: 1 program director
- Residents:
  - Departments with >1 program: 2 residents (1 core specialty + 1 subspecialty)
  - Family Medicine: 1 core + 1 enhanced skills resident
  - CIP, PHPM, Surgical Foundations: No direct resident representation (covered via other programs)

**Action:** High-level results from the internal review will be shared with PGMEAC, likely in **Spring 2026**.

#### c. Anti-racism and Anti-discrimination Training

L. Probyn presented a new accreditation requirement standard, introduced as of May 2025: all individuals involved in residency education (residents, teachers, program leaders, administrative personnel) must **engage in anti-racism and anti-discrimination training**.

##### Implementation:

- [Attestation form](#) distributed to committee members in **August 2025** (attestation-based; no certificate uploads required).
- Form includes:
  - Option to declare completion of equivalent training.
  - Links to training modules for those who haven't completed it.
  - Ability to select all PGME committees a member sits on (to avoid duplicate submissions).

The tracking process is still being refined, but currently there is a centralized collection of responses. Committee administrators were asked to distribute forms and will receive lists for follow-up. Committee chairs may also receive member lists before Fall meetings to assist with follow-up.

L. Probyn noted that the current focus on **resident participation** is on residents who sit on committees, but the form will be distributed more broadly in future phases.

##### Next Steps

- Continued follow-up on attestation form completion.
- Aim to complete initial phase before **January 2026 internal review**.
- Ongoing efforts to meet evolving accreditation standards ahead of **2028 external review**.

With no other business, the meeting was adjourned at 9:27am.

**Next Meeting:** Thursday, October 23; 9:30 – 11:30 am | In-Person; PGME Boardroom A