

**POSTGRADUATE MEDICAL EDUCATION ADVISORY COMMITTEE**  
**Minutes of Friday, January 28, 2011**

**Present:**

C. Abrahams (PGME)	M. Levine (Anesthesia)	N. Rosenblum (CIP)
N. Bryant (PGME)	R. Levine (Surgery)	J. Rosenfield (VD UGME)
M. Giuliani (PAIRO)	D. McKnight (AD Eq + Prof)	F. Scott (Comm Medicine)
S. Glover Takahashi (PGME)	B. A. Millar (Rad Onc)	C. Shiau (PAIRO)
J. Goguen (Medicine)	L. Muharuma (PGME)	D. Soroka (ObGyn);
K. Iglar (Fam Med)	L. Probyn (Diag Rad)	S. Spadafora (VD PGME)
M. Kirkham (PAIRO)	A. Rachlis (UG Clerkship/SBK)	I. Witterick (Otolaryngology)

**Regrets:**

A. Atkinson (Peds); R. Byrick (CPSO); P. Houston (SMH); J. James (MSH); W-C Lam (Ophthalmology); H. McDonald-Blumer (Int Med); S. Raphael (Lab Med); R. Schneider (Peds SS); A. Zaretsky (Psychiatry);

**Guests:** Dr. Barry Pakes

**Agenda/Minutes**

1. a) Approval of Agenda. The agenda was approved.
- b) Approval of Minutes, October 22, 2010. The minutes were approved.

**Matters Arising/Regular Updates/Follow-Up**

**2. COFM Report**

Specialty Preceptor Funding: Currently there are no funds from the Ministry, and no transfer agreement yet. The amount is set at \$1000 per 28-day block, for specialty rotations PGME is working with UGME to develop a tracking system using MedSIS and POWER for when it is implemented.

Thomson Review: Justice Thomson is conducting a review funded by the Ministry of Health regarding entry of IMGs to PG training. It is a proactive approach, looking to gather the experiences of a variety of IMGs who studied abroad. Town hall style meetings will be held across the province with IMGs, CSAs and Program Directors to ensure a broad spectrum of participation.

CaRMS Allocation: At the last PGMEAC meeting, CaRMS positions were ratified. After the meeting the Vice Dean made a decision to allocate an additional position to Family Medicine.

Capital Funding: A \$3.75 million dollar envelope of funds must be spent this and next fiscal year and used for expansion. We will be consulting with Program Directors and Mississauga regarding required equipment. Larger requests involving several quotations will be deferred for consideration to May.

Additional funding for Family Med-Emerg positions has been offered by Health Canada and PGCOFM deans will be in touch with the 6 Fam Medicine departments regarding capacity and implementation.

### **3. HUEC Report**

**Resident Safety** was discussed at the last HUEC meeting, and it was determined that a policy needs to be implemented regarding safety concerns for learners leaving training sites/possible precautions to be taken. HUEC will develop principles which will be reviewed by PGMEAC.

POWER Report: HUEC is considering harmonization of evaluation reports to achieve a higher level of accountability across programs and sites.

### **4. Resident Issues**

Healthforce Ontario was invited to be involved in the Health Professionals Tour to promote their services to residents.

The Interest Relief Program is up and running and PAIRO is working to resolve a few implementation issues. There will be a new FAQ section available shortly.

PAIRO had a productive meeting with the Vice Dean regarding FMEC. Dr. Spadafora noted that the presentation of issues was very well organized and provided valuable input.

### **5. Changes to “Guidelines for the Assignment of PG Medical Trainees”**

PAIRO made suggestions to include PAIRO as a contact in section 2E and to put the deleted line back in section 2B to cover residents. Dr. McKnight recommended changes, including changing the word advisable to inadvisable in section 2E and revised wording for section 2C iv. The guidelines were approved with the changes, moved by D. McKnight, and seconded by I. Witterick. A draft version will be re-sent to members. Before the guideline is finalized, it will be presented to HUEC for review. After final approval, it will be forwarded to the Faculty’s Education Committee for their information.

### **6. Internal Review Committee**

Approximate 25% of the family medicine reviews are complete and over half of the Royal College programs have been reviewed. There was discussion on who should be copied on the IRC comments when reporting back to the Program Director. Some members felt that all IR reports should go the department chair. Dr. Spadafora indicated it is the Vice Dean’s prerogative to send to the Chair, and felt it should not automatically be sent, but that the Nucleus Committee members should receive a copy of the report (e.g. Dr. Schneider for all Peds sub-specialties). Dr. Spadafora suggested we have further consultation on this matter, and have members vote on the motion at the next meeting.

### **7. Integrated Medical Education/Expansion**

MIME committee will be dissolved and T-IME Committee has been launched with 5 sub-committees. Dr. Spadafora asked PGMEAC members if they could apprise him via email of any meetings with Mississauga counterparts to ensure he is aware of developments regarding expansion at the departmental level.

### **8. PGCORed Report – Completions**

Dr. Glover Takahashi provided a summary on PGCORed completions to date. All Program Directors and Residents were notified of incomplete modules long in advance of the deadline. The Education and Research Unit staff followed up with residents to determine why modules were not completed and as of today, all should be done. Failure to complete the modules would be considered a breach of professional behaviour. In the future, the reports will be available to residents on their POWER accounts, in a separate folder.

There was a discussion regarding marketing of the PGCorEd modules, perhaps through RCPSC dissemination. There was some discussion of the IP issues particularly with so many faculty involved in the production of the modules. N. Rosenblum indicated that the Sickkids legal counsel was involved in developing the agreements for Canadian Child Health on-line course work, where every author signed on, and all proceeds went to cover program costs and further development. S. Glover Takahashi will be in contact regarding this approach.

## **New Business**

### **9. Clinician Investigator Program**

Dr. Rosenblum presented a 13 year overview of the CIP program. Dr. Spadafora noted that we are still waiting to hear from MOHLTC regarding additional dedicated CIP positions above our current quota of 14.

### **10. Global Health Certificate Program for Residents**

Dr. Pakes presented a summary of the GHEI program and asked for any feedback or questions. The slides will be emailed to members for them to be in touch with Dr. Pakes directly with feedback.

### **11. Input on CPSO “Professional Responsibilities in Postgraduate Education”**

The vice dean requested all PGMEAC members review the attachments for this agenda item from line 139 onwards and submit their suggestions and comments on this policy to Loreta Muharuma via email as soon as possible.

The meeting was adjourned at 2:50pm.