

POSTGRADUATE MEDICAL EDUCATION ADVISORY COMMITTEE
Minutes of Friday, May 20, 2011

Present:

C. Abrahams (PGME)	M. Levine (Anesthesia)	F. Scott (PH + Prev Med)
N. Bryant (PGME)	R. Levine (Surgery)	H. Shapiro (Ob/Gyn)
H. Darwish (PAIRO)	H. McDonald-Blumer (Int Med)	S. Spadafora (VD PGME)
J. Goguen (Medicine)	B. A. Millar (Rad Onc)	I. Witterick (Otolaryngology)
K. Iglar (Fam Med)	L. Muharuma (PGME)	A. Zaretsky (Psychiatry)
J. James (MSH)	L. Probyn (Diag Rad)	
W-C Lam (Ophthalmology)		

Regrets:

A. Atkinson (Peds); R. Byrick (CPSO); S. Glover Takahashi (PGME); D. McKnight (AD Eq + Prof); A. Rachlis (UG Clerkship/SBK); S. Raphael (Lab Med); J. Rosenfield (VD UGME); R. Schneider (Peds SS); P. Houston (SMH); N. Rosenblum (CIP); J. Tepper (Sunnybrook)

Agenda/Minutes

1. a) Approval of Agenda. The agenda was approved.
- b) Approval of Minutes, March 25, 2011. The minutes were revised under #8, Resident Issues to remove the sentence with “discriminatory” and replace with “AVPs should have access to the appeals process and AVP Appeals Process should remain within the domain of UofT.” Minutes were then accepted and approved.

New Business

2. Report on Transfers 2010-11

L. Muharuma reported on the internal transfer process this year, indicating that there were 31 requests and 14 were successful. Of the 40 intra-provincial transfer requests, 7 were accepted from the other 5 schools, and 2 from other provinces/U.S. Slides available.

3. Guideline/Policy Review:

“Guidelines to Address Intimidation and Harassment” (last modified May 2006).

This guideline was brought forward to members as part of the Committee’s regular review of policies and guidelines. Members were asked to review the Guidelines with a view to refreshing the document, alignment with other policies, or correct errors. Comments are to be directed to L. Muharuma and proposed changes will be included in a draft for member voting during the September PGMEAC meeting.

4. Changes in Remediation Funding July 2011

We received a replenishment of funding for IMG remediation, the second infusion of such funding the Ministry of Health has provided to the Ontario schools since 2007. A repeat of this remediation fund is not expected in the future. Therefore, the practice of distributing \$1500/month to departments for IMGs placed on remediation by the Board of Examiners will cease as of July 2011. Programs will submit invoices to PGME for expenses related to remediation (tutors, coaching, testing, etc). Once the funds are depleted, the departments will be responsible for the costs.

5. Strategic Planning Process

The FOM Strategic Planning process is now underway with Corpus Sanchez, an international consulting firm. PGME recently met with The Randolph Group to develop its own Strategic Plan pending the finalization of the FOM Strategic Plan. We hope to initiate a consultation process this Fall, and launch the plan in January 2012.

6. Infrastructure Funding Update

Infrastructure funding of \$940,000 was allocated to UofT, which was to be expended by March 31, 2011. The money was used to purchase video conferencing equipment into full and partially affiliated hospital locations. Some funding was used to update central learner areas ie call rooms, lounges, etc. The remaining allocation for 2011-12 is \$2.8 million for infrastructure and equipment, communication technologies, medical education, renovation to teaching spaces, computers, laptops, clinical simulators, furnishing resident work spaces. There will be meetings held with the Program Directors for more details and rationalizations for expenditures. The Ministry is also looking at how the expenditures will be tied to expansion.

The PGME Boardroom will be redone with updated video conferencing equipment to help streamline how we do core business.

Matters Arising/Regular Updates/Follow-Up

7. COFM Report

Most of the transfer payment agreements(TPA) for 2009-10 are now complete. The Ministry is currently working on an omnibus TPA that will incorporate UG, PG - all UT and programs. A shortfall in preceptor funding of approximately 30% is expected next year.

8. HUEC Report

Deferred to next meeting.

9. Resident Issues

PAIRO is currently welcoming new PGY1's and the contract negotiations for the new PAIRO contract begin at the end of June.

10. Internal Review Committee

Dr. Zaretsky presented the current status of the Internal Review process, indicating that the Committee should be completing its work by January. He noted one of the issues that has arisen is the impact that one program has on another such as a surgery program impacting on an anesthesia or obgyn rotation.

11. Integrated Medical Education/Expansion

Dr. Spadafora reported that the Mississauga Medical Academy is on track to open in September and 54 medical students will be in the inaugural class. The IME Office under Wendy Kubasik is operational and will be coordinating working groups with the aim of better integrating the processes and procedures across all community sites.

12. Other Business

- a) FEAC – The new Fellowship certificate has been implemented with a special font that cannot be replicated, layered crest printing, and unique numbering. Next year PGME will implement the certificate for residents and research fellows. Programs can complete a form-fillable pdf application and send to PGME for production. All signatures are kept secure for the certificate printing.
- b) September 8, 2011 will be the UofT FMEC Town Hall meeting. More details will be disseminated in August.
- c) All PDs meeting will be June 10, 2011. The focus will be Board of Medical Assessors including a presentation and plenty of time for questions. Posters presented at previous conferences are requested and will be placed on display boards outside the meeting room.
- d) PGME “A” Standards Review will be held on November 7-8, 2011. The review will be conducted by Mark Walton, Postgrad Dean at McMaster University and Jill Kernahan, Co-Associate Dean, PGME, University of British Columbia along with 2 CAIR Representative.
- e) The Welcome Reception for PGY1 residents will be held at the Metropolitan Hotel on Wednesday June 22, 2011 4 to 6 pm. All PDs and faculty are welcome.

The meeting was adjourned at 2:30 p.m.