

POSTGRADUATE MEDICAL EDUCATION ADVISORY COMMITTEE
Minutes of Friday, November 18, 2011

Present:

C. Abrahams (PGME)	R. Levine (Surgery)	H. Shapiro (Ob/Gyn)
D. Damaraju (PAIRO)	D. McKnight (AD Eq + Prof);	S. Spadafora (VD PGME)
S. Glover Takahashi (PGME)	L. Muharuma (PGME)	J. Tepper (Sunnybrook) TC
J. James (MSH)	A. Rachlis (UG Clerkship);	I. Witterick (Otolaryngology)
M. Levine (Anesthesia)	R. Razik (PAIRO)	A. Zaretsky (Psychiatry)
	F. Scott (PH + PM)	

Regrets:

A. Atkinson (Peds); G. Bandiera (AD PGME); R. Byrick (CPSO); J. Goguen (Medicine); K. Iglar (Fam Med); W-C Lam (Ophthalmology); H. McDonald-Blumer (Int Med); B. A. Millar (Rad Onc); L. Probyn (Diag Rad); S. Raphael (Lab Med); J. Rosenfield (VD UGME); R. Schneider (Peds SS); P. Houston (SMH); N. Rosenblum (CIP);

Guest: Wendy Kubasik, Manager, OIME

AGENDA/MINUTES

1. a) The agenda was approved as circulated by M. Levine and A. Zaretsky.
- b) The Minutes of the October 28th meeting were accepted with the following changes:
 - Item #3 **Best Practices in Teaching Assessment – Implementation**, 2nd paragraph, first sentence should read “The new form was deployed for the assessment of residents by clerks...”
 - Item #9 **Resident Issues**: Wording change from information forum to FAQs. The sentence is revised as follows: There are FAQs on the PAIRO website with the most recent information on the contract.

REGULAR UPDATES

2. Update from COFM, HUEC

S. Spadafora indicated that HUEC and COFM meetings would take place next week and any items that are urgent or time sensitive raised at those meetings would be emailed to the members.

3. Resident Issues

Negotiations for the collective agreement are ongoing.

4. Internal Review Committee + Pre-Accreditation

Dr. A. Zaretsky presented slides illustrating how close we are to the end of the 6-year cycle of internal reviews. G. Bandiera and S. Spadafora are beginning to meeting with programs which have ongoing issues. Meeting with department chairs will be arranged to review all program weaknesses and

identify resources to rectify. It was noted that due to the McGill strike and the work of the Accreditation Task Force, there are discussions regarding revising the schedule and format of the Accreditation Survey event such as only reviewing selected programs at a school and revising our scheduled Spring 2013 date to the Fall. Consultations are ongoing and a decision should be made at the January meeting of the RCPSC. Slides for the IRC update on the website

NEW BUSINESS

5. Integrated Medical Education (IME) Update –

Wendy Kubasik presented slides providing an overview of the IME Office, its mandate and current activities including oversight of the TIME working groups and implementation of the on-line community preceptor payment system. She also described some of the DME:COFM plans and highlights from the September 15th IME Think Tank at 89 Chestnut organized by the Deputy Dean. See slides on website.

6. PGME Office “A” Standards Review

S. Spadafora stated that he received a verbal summary of the review of the PGME Office held November 7-8th. Concerns were expressed about some sites and programs, and the resident under review not attending the Board of Examiners. The reviewers were impressed with the communications between the hospitals, PG Office, and the programs, and the inclusiveness of residents on committees. The report is expected in January, and will be distributed widely. S. Spadafora thanked all for the contribution in attendance.

7. Guideline/Policy Review: Update from Learner Experience Working Group

S. Spadafora stated that the working groups on Learner Experience and policies and procedures are reviewing procedures with a view to integration of UG and PG activities and systems. Hospitals will also be participating in these new initiatives, seeking ways to standardize the resident's responsibilities and activities across all sites.

8. PGCorEd Report

S. Glover Takahashi provided an overview of PGCorEd's development. She stated that Program Directors reports for the mid-year indicating how the trainees are progressing through the modules, will be sent to them. There was some discussion regarding the usefulness of the modules for residents. We need Faculty Development workshops to assist PDs to better integrate the learning the modules into their curriculum.

9. FMEC Recommendations - deferred

10. Multi-Source Feedback Report

S. Spadafora stated that Dr. Susan Lieff is leading a study on leadership competencies and would like feedback from our program directors regarding types of activities, role undertaken as a PD, etc. An email will be send out with a link to the survey. All were encouraged to complete it.

The meeting was adjourned at 2:30 p.m.