

**POSTGRADUATE MEDICAL EDUCATION ADVISORY COMMITTEE**  
**Minutes of Friday, January 25, 2013**

**Present:**

C. Abrahams (PGME)	W-C Lam (Ophthalmology);	K. Pardhan (PAIRO)
A. Atkinson (Peds);	M. Levine (Anesthesia)	A. Pattern (PGME)
T. Bahr (PGME)	R. Levine (Surgery)	M. Paton (Edu Deans)
G. Bandiera (AD PGME)	J. Maggi (SMH)	L. Probyn (Diag Rad)
R. Byrick (CPSO)	A. Matlow (WCH)	R. Razik (PAIRO)
P. Campisi (Otolaryngology)	H. McDonald-Blumer (Int Med)	S. Spadafora (VD PGME, Chair)
J. Goguen (Medicine);	D. McKnight (Ad Eg & Prof.)	F. Scott (PHPM)
K. Iglar (DFCM)	B. A. Millar (Rad Onc)	D. Steele (ObGyn)
J. James (MSH)	L. Muharuma (PGME)	

**Regrets:**

S. Bernstein (UG Clerkship); M. Fefergrad (Psychiatry); P. Houston (Acting VD UGME); S. Raphael (Lab Med); N. Rosenblum (CIP); R. Schneider (Peds SS); J. Tepper (Sunnybrook)

**AGENDA/MINUTES**

1. a) The January 25<sup>th</sup> agenda was accepted as circulated.
- b) F. Scott moved that the minutes of November 23<sup>rd</sup> be accepted, seconded by R. Razik.

**REGULAR UPDATES & FOLLOW-UP**

**2. Update from COFM, HUEC**

S. Spadafora gave an overview of items recently discussed at COFM:

- Work continuing on the Thomson Report through a Working Group
- The structure and outcome of the Assessment Verification Period (AVP) is being re-considered such that a failed candidate may be referred to remediation instead of withdrawal/dismissal
- A statement will be added to the appointment letter making it explicit that the trainee's immunization data may be shared with the CPSO.
- There will be a 2-year "pause" to expansion/intake plans. For UofT the planned 2013 PGY1 increase of 6 positions is cancelled.
- G. Bandiera and S. Spadafora are on the working group regarding protected time for Chief Residents.

**3. Resident Issues**

- In future, this agenda items will be identified as Resident Update
- Concerning resident representation on working groups or committees, K. Pardhan indicated that PAIRO will always send a representative when requested. Sarah Brush is the person to contact. PAIRO did not receive a request for representation at the Board of Examiners. It was noted that the BOE is a Faculty Council committee and the terms of reference indicate "resident" representative, not PAIRO.

**4. Pre-Accreditation Preparation**

G. Bandiera reviewed the criteria re the programs to be surveyed, exempt and inactive as noted on the latest Accreditation Bulletin. He reminded members that this is a pilot which has an evaluation strategy attached. All Program Directors, whether surveyed or not, are still expected to be involved in the accreditation activities. It was noted that the resident survey is administered by CAIR and neither the RCPSC, CFPC or the decanal group have access to the results.

## 5. Policy/Guidelines/Consultation:

a) **Dual Certification:** G. Bandiera moved that the Guidelines be accepted as presented, and R. Levine seconded the motion. All approved.

b) **Trainee Health and Safety Guidelines:** S. Edwards presented the revised guidelines. She noted the insertion of a revised section on page 5 regarding site jurisdiction: *“Trainees in breach of the occupational health policies of their training site are subject to the procedures by that site consistent with the requirements of the Occupational Health and Safety Act. If attempts to resolve the situation by internal protocols are not successful, it may be brought to the attention of the training site Medical Education Lead.”*

S. Edwards moved that the Guidelines be adopted as presented. A. Matlow seconded the motion.

c) **Statement of Accommodation of PG Learners.** S. Edwards presented the Accommodation document and flowchart. It was noted that a yes/no indication on the flowchart would be helpful, as well as reference to the Expert Panel. At the bottom of the chart regarding the BMA, it should be made clear that it makes recommendations to the Vice Dean. D. McKnight suggested that the communicable diseases paragraph be deleted. The revised document will go to HUEC in March and return to PGMEAC at that time.

## NEW BUSINESS

### 6. Convocation

S. Spadafora has discussed the possibility of an “exit ceremony” for our residents at Hart House. The plan was outlined to Clinical Chairs who are supportive. A pilot with a few departments will be worked on for 2013. A series of 7 or 10 department-supported events are envisioned. The Alumni Office will be involved and a budget presented, including certificate production and reception.

### 7. POWER Enhancements – Evaluation

G. Bandiera presented the enhancements that have been made to POWER regarding Teacher Evaluation Scores as recommended by the Best Practices in Teacher Assessment. A uniform approach is being taken. The Resident as Teacher Enhancement will allow the clerks to evaluate residents re the CACMS UG Accreditation requirement. It is already operational in MedSIS and now the evaluation of the resident as teacher will become part of the resident record. Evaluation is on the block and the resident will not be able to identify the learner source.

### 8. CARMS Applications

C. Abrahams presented CARMS application trends by program compared to 2012 and a 6-year picture. The multi-year picture highlighted steady growth or steady decline, and those programs which fluctuate annually. The methodology of the “spark lines” was queried and an explanation will be forwarded to members.

C. Abrahams also presented the “top 10” high and low need specialties identified by the COFM PG Planning Working Group.

The meeting was adjourned at 2:35 pm