

POSTGRADUATE MEDICAL EDUCATION ADVISORY COMMITTEE
Minutes of Friday, February 22, 2013

Present:

C. Abrahams (PGME)	K. Iglar (Fam Medicine)	M. Paton (Edu Deans)
G. Bandiera (AD PGME)	J. James (MSH)	L. Probyn (Diag Rad)
R. Byrick (CPSO)	W-C Lam (Ophthalmology);	R. Razik (PAIRO)
M. Fefergrad (Psychiatry);	M. Levine (Anesthesia)	S. Spadafora (VD PGME, Chair)
V. Fernandes (PAIRO)	J. Maggi (SMH)	F. Scott (PHPM)
S. Glover Takahashi (PGME)	H. McDonald-Blumer (Int Med)	D. Steele (ObGyn)
J. Goguen (Medicine)	B. A. Millar (Rad Onc)	J. Tepper (Sunnybrook)
R. Goldberg (PAIRO)	L. Muharuma (PGME)	P. Zhang ((PAIRO)

Regrets:

A. Atkinson (Peds); S. Bernstein (UG Clerkship); P. Campisi (Otolaryngology); P. Houston (Acting VD UGME); R. Levine (Surgery); D. McKnight (AD Eq & Prof); S. Raphael (Lab Med); N. Rosenblum (CIP); R. Schneider (Peds SS)

AGENDA/MINUTES

1. a) The item "Principles of International Collaboration" was added to the agenda under Policy Review. The agenda was approved with this addition.
- b) The minutes were amended to reflect the attendance of Dr. R. Goldberg, PAIRO representative. With this addition, the minutes of January 25, 2013 were approved

REGULAR UPDATES & FOLLOW-UP

2. Update from COFM, HUEC

S. Spadafora gave an overview of items recently discussed at COFM:

The Pools Framework is being updated. A draft will be available in March/April for distribution and comment. No formal notice of the cancellation of expansion was received from the Ministry of Health. The first meeting of the PAIRO, CAHO and COFM work hours committee took place on January 28, 2013.

3. Resident Update

No items were presented.

4. Pre-Accreditation Preparation

G. Bandiera informed the Committee that a number of "Fast Facts" brochures are being prepared by the PGME Office for distribution to the surveyors. These will also be distributed to Program Directors. The schedule and the surveyor names are now on the PGME website. The Vice Dean and Associate Dean are visiting with all residents in our programs, as part of previously scheduled meetings. G. Bandiera asked members to advise him if programs have issues re sub-specialty faculty member attendance. He also advised that average TES and RES should be showcased, not individual scores.

5. Policy/Guidelines/Consultation

S. Spadafora noted that the two guidelines distributed (Statement on Protection of Personal Health Information and Guidelines Regarding Infectious Diseases) were approved at Faculty Council on February 11, 2013.

S. Spadafora drew attention to the distributed document initiated by the Research and International Relations Office. It is making the rounds at various Faculty committees, and has been approved by the Education Deans committee. The intent is to develop standard principles regarding electives and agreements with international institutions which our learners attend for elective training. The document will be discussed at the March meeting.

NEW BUSINESS

6. Transfer Process

The current Transfer policy and process was discussed regarding the sequential review of transfers requests: internal, intra-provincial, and inter-provincial/US. G. Bandiera noted that programs have limited capacity. Some may have the capacity for one slot, and could potentially arrange 3 separate meetings of the RPC to review transfer applications, and then an additional meeting to review Re-Entry applications. Members spoke of committee fatigue. The transfer process is not standardized across the 6 schools with the exception of the timing of the intra-provincial transfer process --- where offers are not to be made to residents at other schools until after the 2nd iteration of CARMS. Some programs have already opted to wait until after the 2nd iteration to review all potential applicants. The question posed was whether the timing and process of transfer requests and review should be changed to after the 2nd iteration for all categories and all programs.

S. Spadafora asked members to discuss the process within their own departments and submit comments to L. Muharuma. The topic will be brought back to PGMEAC in March for discussion.

7. Assessment Verification Period

S. Spadafora brought the members attention to the email notice he distributed to CARMS entry Program Directors on February 7th regarding the AVP. As the Medicine Act states that trainees from a non-LCME-CACMS school must do some kind of pre-entry assessment period, this period of assessment will have to stay but it may not be in the current format i.e. not a high-stakes period with a pass-fail outcome. One suggestion was that candidates who did not do well would be assigned a remediation period, discussed at the Board of Examiners etc. R. Byrick noted that the Registration Committee understands that the AVP is a very important period of time and the Committee would be open to the advice of Program Directors regarding changes in the period of time for the assessment

8. PGCorEd Update.

S. Glover Takahashi provided an update on PGCorEd results. She indicated that there would be a brochure produced for the Accreditation team providing “fast facts” on PGCorEd. She indicated that programs are integrating PGCorEd into their programs in a variety of ways. The annual Resident Exit Survey will also include questions regarding PGCorEd .

9. Best Practices in Application and Selection (BPAS) Working Group

G. Bandiera provided an update on the BPAS working group, which has a varied membership and guests. The working group is seeking to develop principles and recommendations for program selection committee seeking the best candidates and the challenge of making the best decisions with limited information. The issue of diversity will be a topic to be further explored by the working group. The aim is to have a report to present to members at the May meeting.

The meeting was adjourned at 2:30 pm