



Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, April 26, 2019

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

MINUTES

Present/Teleconference: B. Abankwah(PAAC), L. Bahrey(Anesthesia), G. Bandiera(PGME), M. Bell (CPSO), S. Bernstein (UG Clerkship), A. Bezjak (Rad Onc), P. Campisi (Otolaryngology), S. Done (Anatomical Path), M. Farrugia (ObGyn), M. Fefergrad (Psychiatry), S. Glover Takahashi (PGME), J. Goguen (Int Med), B. Ho (PARO), M. Hynes (PGME), K. Iglar (Dir. PGME, SMH), J. James (VP Educ Sinai Health System), J. Maggi (PG Wellness), M. Morris (PGME), L. Muharuma (PGME), S. Murdoch (DFCM), D. Noone (Peds), L. Probyn (PGME), S. Willmott (PARO), E. Yu (Med Sub-Spec)

Guest: H. McDonald

Regrets: E. Bartlett (Diag Rad), L. Erlick (Dir. UG & PGME, TSH), A. Freeland (VP Education THP/AD Med Ed Regional), P. Houston (UG Vice Dean), N. Jones (CIP), R. Levine (Surgery), J. Lloyd (Ophthalmology), B. Pakes (PHPM), R. Schneider (Peds Sub-Spec)

1. AGENDA/MINUTES

- a) Minutes of the Friday, March 29, 2019 meeting were approved as circulated.
- b) G. Bandiera welcomed committee members to the meeting and provided a brief roll call of representatives, including those joining via teleconference.

MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP

2. Resident Report

S. Willmott shared that PARO is preparing for the new residents who will start in July. Plans are underway for the Toronto new resident orientation where call kits will be handed out and a post-event social to welcome the incoming residents.

PARO is collecting feedback on best practices for hospital sites that do registration and onboarding and will have the information ready to share at HUEC later this month.

PARO is collecting more information about call room requirements for residents on home call and will report back on final decisions.

PARO 24/7 Helpline that is completely confidential and staffed by Crisis Workers trained to work with medical residents. <http://www.myparo.ca/helpline/>

3. Postgraduate Administrators Advisory Committee (PAAC) Report

B. Abankwah shared that the PAAC Award 2019 winner was Ed Ang from Family Medicine which was presented at the PA Appreciation Event on April 24th.

The PAAC committee will review the criteria for the award and explore possible expansion, which would include overall support to the program/residents and another award for innovation.

PA Appreciation Event was well attended with over 75 participants.

New project is underway with a working group on strengthening the relationship between Hospital Medical Education offices and Program Administrators to ensure that information is streamlined and

sent in a timely manner to both groups. The working group will also look at creating a standard template for registration at all sites.

PAAC Executive Changes include: Bernice Baumgart, Chair (replacing Bryan Abankwah); Savannah Clancey, Vice Chair (replacing Bernice Baumgart); Catherine Wong, Secretary (replacing Paula Nixon) – membership updates effective September 2019.

4. Updates from COFM, HUEC

COFM

No Update

HUEC

No Update

5. Internal Review Committee (IRC)

No Update

6. Accreditation 2020

L. Probyn provided an update on preparation for Accreditation 2020. **Slides attached**

Accreditation Questionnaires have been sent to all programs and are **due back to PGME by October 15, 2019.**

Accreditation Workshop Dates: May 21, May 31, June 18 and June 21 – invitations will be sent out soon.

7. CBME/BPEA

Onboarding total as of July 1st this year will be 23 programs; 13 of those will be new programs to CBD.

Tool building and ITARs are underway.

Elentra Faculty and resident development is ongoing.

Elentra Bulletin will be distributed to all faculty, residents, PDs and PAs bi-weekly.

CBME Learner Focus Groups are underway with two completed and one more in the next week.

CBME Faculty Focus Groups are underway with one completed and two more taking place next week.

EPA completion rates are being studied currently.

8. Policies/Guidelines

The following two Guidelines are approved and can be accessed on the PGME website via the link:

<https://pg.postmd.utoronto.ca/about-pgme/policies-guidelines/>:

a) BPEA Guideline: Reporting on Assessment Results – approved with no suggested changes.

b) Wellness Subcommittee Terms of Reference were reviewed. The subcommittee reports to PGMEAC; will meet at minimum 4 times/year at PGME office; and have an increased representation from fellows and international trainees; guests may also be invited.

Approved with one addition of adding a PAAC member to the subcommittee.

NEW BUSINESS

9. BOE Update

M. Hynes provided an update on the roles of the Board of Examiners and PGME staff in assisting residents in academic difficulty. Full details can be found in the **attached slides**. Key points include:

CPSO Renewal Application: residents must self-disclose remediation for Professional, Collaborator, Communicator.

10. PGME Innovation Opportunity

H. McDonald, a resident at Western University shared an innovation opportunity that she is a part of with other trainees in Ottawa. The application – called My On Call pager (MOC) --- is a simulated pager program. It is an educational tool which will help trainees and programs to monitor/assess the safety of autonomy. The MOC app sends randomized, time-sensitive pages with a clinical question and a follow up triage question. It gives you 2 minutes to answer the question; and for triage - there is one best answer, multiple safe answers, and some unsafe answers.

Cost is free for 2019-20 pilot year; then \$750/program for question development (\$50/hr x 15 hrs paid question development) and a project coordinator. **Slides attached**

For more information, PDs can contact Heather McDonald, Western (heather.mcdonald@lhsc.on.ca) or Nada Gawad, Ottawa (ngawad@toh.ca).

11. CCME Update

CaRMS is rolling out a new feature for how programs select whether candidates will be interviewed or not. **Full details in the attached slides.**

BPAS Implementation was shared and PGME will assist with the progress. **Slides attached**

All PDs/FM Site Directors Meeting | May 31, 2019 | Faculty Club

Next Meeting | Friday, September 20, 2019