

## MEETING MINUTES

### Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, February 24, 2023 | 12:00 – 2:00 pm  
Zoom Meeting

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- Present:** Meredith Giuliani (Chair), Caroline Abrahams, Susan Done, Michele Farrugia, Hadeel Aljazzaf, David-Dan Nguyen, Jennifer Nguyen, Eric You-Ten, Jeannette Goguen, Sheri Johnston, Anne Davies, Lindsay Baker, Arno Kumagai, Nicola Jones, Mojgan Hodaie, Seetha Radhakrishnan, Vincent Lin, Linda Probyn, Adrienne Tan, Charlie Guiang, Jackie James, Alison Freeland, Maureen Morris, Lisa Bevacqua, Lisa St. Amant, Shannon Spencer, Melissa Kennedy, Charlene Sturge (Recorder)
- Guests:** Paula Rowland, Adrian Frisina, Brian Goldman, Shawn Park, Catherine De Fazio, Petal Abdool, Victoria Reedman, Heather Flett, Carolina Mitchell, Jennifer Guan
- Regrets:** Adelle Atkinson, Savannah Clancey, Ahmed Al-Awamer, Andrea Bezjak, Rachel Fleming, Larry Erlick, Amandeep Rai, Shaheen Darani, Shari Thompson-Ricci, Cheryl Jaigobin, Giovanna Sirianni, Kevin Weingarten, Mary Bell, Stu Murdoch, Walter Tavares, Ashna Bowry, Barry Pakes
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#### 1. AGENDA/MINUTES

- a) M. Giuliani welcomed members and provided a brief roll-call of representatives at today's meeting. The agenda was approved as written.
- b) Minutes of the Friday, January 27, 2023, meeting was accepted as circulated.

#### 2. CONSENT AGENDA

Motion to approve the consent agenda was accepted as circulated.

#### 3. NEW BUSINESS

##### a. Resident Experience Study (*see attachment*)

P. Rowland discussed a qualitative research Study: Experiences of redeployment: A qualitative study with medical residents at University of Toronto. The aim of this study is to understand residents' experiences of redeployment during the COVID-19 pandemic. With particular interest in how experiences of redeployment have impacted the way they think about their profession and about the places where they work.

Paula Rowland, a Research Scientist at the Wilson Centre is leading the study. Full details can be shared in the attachment.

##### b. Touchstone Presentation (*see attachment*)

A. Frisina provided an overview of the learning programs offered for IMGs and Visa trainees through Touchstone Institute. All information and programs dates can be found in the attachment.

**c. MBA Program with Healthcare Management** (*see attachment*)

B. Golden and S. Park introduced the MBA program offered through Rotman. This program is designed for mid-career professionals from industry, care providers, service delivery organizations, consulting firms, public agencies, the sciences and payers in the healthcare and life sciences sectors around the world. The curriculum focuses on best practices for working professionals. Full details can be found in the attached slides.

**d. SEAC Chair Introduction** (*see attachment*)

P. Abdool introduced her role as the new Chair of SEAC. Her recent environmental scan includes:

- Meeting with key stakeholders in various sites and programs on ways to improve collaboration
- **Emerging Themes:** opportunities for faculty development, breakdown silos, cohesive community, improve flow of information, generate revenue, become world leaders
- Various ways these themes can be achieved
- Restart SIM City Rounds
- Potential barriers

**Next Steps:**

- Develop working group with to build newsletter content with Comms officer expertise
- Increase frequency and expand focus of Sim City Rounds
- Allow for SEAC Member or delegate at SEAC quarterly meetings to ensure site engagement
- Add rotating VP Education member to expand reach TAHSN-e

**e. Resident Update**

H. Aljazzaf provided an update on PARO activities:

**RDAW Successes**

- Over 200 e-cards were distributed to residents, with really positive feedback from those who received them. Sweet messages were shared, a lot of people reached out to say they liked being able to thank co-residents.
- Residents enjoyed treats at 12 different hospitals.
- Ripley's Jazz Night social to end off the appreciation week oversold, with a total of 69 residents attending.

**PARO and PGME Facilities Survey**

The follow up survey to hospital sites will be sent out in March to check for improvement with access to healthy food, and to survey resident's access to Wi-Fi.

PARO is holding the first in-person Full General Council meeting on March 10th since pre-pandemic. During the meeting, elections will be held for the President and Treasurer elect. Elections for other positions will be held in July.

The new Healthy Food Initiative at UHN was discussed at our most recent General Council meeting. Residents were happy to hear that there has been some progress on this initiative. Some feedback was shared that quantities seemed to be low and supplies didn't seem to be replenished throughout the day. GC reps shared that there has been a similar pilot at Sick Kids, that has been running successfully.

**f. AFC New Approved Programs** (*see attachment*)

L. Murgaski gave an update on the new AFC approved programs that are accredited and go through a full accreditation cycle. AFCs are equivalent to one to two years of additional training in highly focused areas of practice that may otherwise be considered for recognition as a subspecialty. Two new programs have recently been accredited: Acute Point-of-Care Ultrasonography and Solid Organ Transplantation.

Programs interested in applying for an AFC Discipline can get assistance from the PGME Accreditation Team at: [pgmecoordinator@utoronto.ca](mailto:pgmecoordinator@utoronto.ca). Links for more information can be found in the attached slides.

g. **MD EPA Pilot** (*see attachment*)

C. Abrahams and A. Punnett shared about the implementation of workplace-based assessments in the MD program. The AFMC has mandated that 12 general EPAs be completed by medical students before graduation. These are not used to determine progress decisions but to provide informative feedback during an assessment period. Core EPAs have been developed for each course, conversations will be documented and will involve coaching. This allows the UME program to have consistent workplace-based assessments across the clerkship period. Assessments will be completed by both faculty and PG trainees. Full implementation will start in September 2023, with a pilot launched in mid-March 2023. Complete details of the process and the EPAs can be found in the attached slides.

h. **MEITT Introduction**

J. Dare shared information about a new project undertaken within Medical Education: Medical Education Information Technology Transformation (MEITT) will transform existing legacy systems (core and ancillary systems related to Power/MEDSIS) and IT system fragmentation to a fully functional system(s). Goals include:

- Engage stakeholders across the medical education continuum
- Recommend quality improvements in IT infrastructural streamlining and sustainability
- Alignment between MD Program and PGME
- Maintain transparency through communication about project plans and development

i. **OLA Faculty Recommendation Form**

C. Guiang shared about the new links on the [OLA website](#) for faculty to recommend residents to OLA:

- [OLA Faculty Recommendation Form](#)

j. **Hospital Orientation Dates** (*see attachment*)

L. Bevacqua provided key information planning for the 2023-24 onboarding:

- Common hospital orientation day is **Tuesday July 4, 2023**. **PGMEAC supports this protected time for hospital orientation, please do not book program activities during this time.**
- PGME New Resident Reception will be on **Wednesday July 5, 2023, from 5:00 – 7:30 pm**
- Reminder: all onboarding, social and orientation activities are to be held **after July 1**
- PGY1 Call Schedule information can be found in the attachment

**Next Meeting:** Friday, April 28, 2023; 12:00 – 2:00 pm – virtual