



## Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, January 26, 2018

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

### MINUTES

**Attending:** C. Abrahams (PGME), B. Baumgart (PAAC), A. Bezjak (Rad Onc), M. Bell (CPSO), S. Bernstein (UG Clerkship), M. Caeda (Peds), R. Chen (CIP), J. Goguen (Int Med), H. Hussein (PARO), M. Hynes (PGME), K. Iglar (Dir. PGME, SMH), R. Levine (Surgery), J. Maggi (PG Wellness), S. Murdoch (DFCM), L. Muharuma (PGME), L. Murgaski (PGME), B. Pakes (PHPM), L. Probyn, **Chair** (PGME), S. Spencer (PGME), C. Sturge (PGME), E. Yu (via TC - Med Sub-Spec)

**Guest:** S. Berry (BPEA Rep)

**Regrets:** A. Atkinson (Core Peds), L. Bahrey (Anesthesia), E. Bartlett (Diag Rad), G. Bandiera (AD PGME), P. Campisi (Otolaryngology), L. Erlick (Dir. UG & PGME, TSH), M. Farugia (ObGyn), M. Fefergrad (Psychiatry), A. Freeland (VP Education THP/AD Med Ed Regional), P. Houston (UG Vice Dean), J. James (VP Educ Sinai Health System), J. Lloyd (Ophthalmology), S. Sade (Anatomical Path), R. Schneider (Peds Sub-Spec),

#### AGENDA/MINUTES

1. a) The agenda was approved.  
b) Minutes of Friday, November 24, 2017 meeting were approved as circulated.

L. Probyn (Chairing) welcomed committee members to the meeting, and provided a brief roll-call of representatives at today's meeting, including those joining via teleconference.

#### MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP

2. Follow-up from previous meetings

#### **2018-19 Rotation Block Dates - Reminder**

Reminder that 2018-19 Rotation Block Dates will return to Monday start for blocks as of July 2018.

#### **PGME Strategic Plan – Update**

Waiting for approval and next steps from Dean to keep in line with Faculty Strategic Plan that is currently under review.

#### **Medicine R4 Match Results – Update**

C. Abrahams shared the history of the Medicine Subspecialty Match process. Historically the number of positions in the match for medical subspecialties is based on the number of eligible PGY3s in Internal Medicine. Prior to 2014, a small number of unmatched trainees did the PGY4 year of Internal Medicine i.e. did not apply for subspecialty PGY4-5/6 training. In recent years, there have been an increasing number of trainees opting for the 4th year. This increase has made planning for an envelope of positions and Ministry funding for medical subspecialties a challenge. (Slides attached)

#### **3. Resident Report**

H. Hussein reminded the committee of Resident Awareness Week on February 5 – 9, 2018. PARO will be hosting a few events including a spa day, and an AGO trip on February 7th. PARO encourages all residents to nominate deserving individuals and programs for the Excellence in Clinical Teaching Awards,

Resident Advocate Award and Program Excellence Award. The deadline for nominations is Monday, January 29th, 9:00 am. If anyone would like more information about the awards you can point them to the PARO website: <http://www.myparo.ca/paro-awards/>.

The Toronto PARO GC reps recently had a meeting with the PARO board and two resident concerns were discussed: access to call rooms while on home/buddy call and a possible healthy food delivery service. More information and next steps will be brought forward at the next PGMEAC meeting.

#### **4. Postgraduate Administrators Advisory Committee (PAAC) Report**

B. Baumgart, PAAC Vice-Chair, shared that working groups have begun work on their project streams. The PAAC Award working group finalized and received approval from PAAC on Positive Achievement & Appreciation Certificate (PAAC) award. The Committee requests a recommendation from PGMEAC on selection of a PD and a resident to participate in the selection committee. PGMEAC will share the award nomination process with residents shortly. Deadline for submission is March 16, 2018 and the award winner will be presented at the Program Administrators Appreciation Event.

#### **5. Updates from COFM, HUEC**

##### **COFM**

**Return of Service Repayment - Update:** L. Probyn shared the Return of Service policy changes: 1) Eligible service may begin within one year (from 3 months) of completion of training. 2) The Ministry is no longer looking for repayment of salaries and benefits – only training costs. 3) Accommodations will be made for any extenuating circumstances (failure, injury, illness, etc). 4) Deferrals can be granted one year at a time up to five years. 5) The repayment amount will be pro-rated based on amount of training.

**CBD Framework:** Trainees must pass the written exam to be eligible to sit the oral exam, with a minimum of 8 weeks between multiple choice written exams and oral.

**RCPSC Update on Exam Re-Takes:** the maximum number of times for certification exam re-takes is now 4, and there is no longer a requirement for additional training before a re-take.

**Registration Fees** will increase as of July 1, 2018 from \$700 to \$735 and increase \$35 annually thereafter until 2021.

##### **HUEC**

**Task Force for Valuing Clinical Teachers:** A. Kumagai presented the results from the task force; more information on this important topic is to come.

**AODA Training:** The University's AODA compliance office is required to fill any gaps, if there are any, for AODA training to clinical faculty. A survey has been sent to all departments to retrieve this information by February 5, 2018.

**PARO** shared the issue of not having access to call rooms or not having call rooms available specifically for residents doing home call or buddy call. The recommendation for a "call room audit" to understand issues of access and peak capacity is under consideration.

#### **6. Internal Review Committee**

**IRC:** L. Probyn shared information on the accreditation cycle and that preparation will be underway starting spring 2018 for the 2020 onsite External Review of programs.

#### **7. CBME and BPEA**

**BPEA:** L. Probyn provided the background on the work to date of the Best Practices in Evaluation and Assessment (BPEA) Advisory Group, which includes the development of an Overall Entrustment Rating scale and EPA Assessment Tool Milestone descriptors. The Overall Entrustment Rating scale includes the headings: Intervention, Direction, Guidance, Autonomy and Excellence. The PGMEAC approved in principle the EPA Overall Entrustment Rating with the agreement that the descriptors for "autonomy" and "excellence" require clarity as does the difference between "Direction" and "Guidance".

The PGMEAC approved in principle the updates to the PGME Minimum Standards for Resident In-Training Evaluation Reports and the general concept of In-Training Assessment Reports (ITARs), which will be used as programs formally implement CBD. The ITAR will capture information from different assessment tools not on other CBME assessments (MSF, OSCEs, etc.). There was a suggestion to clarify the wording as to what is included in the ITAR. The committee was encouraged to provide further comments or suggestions to the documents.

## **8. Policies/Guidelines**

L. Muharuma stated the review of the Transfer Guidelines was part of the 5-year policy review cycle. She asked members to review and send comments/edits to Charlene. Also the guidelines will be distributed to all program directors for input. Comments will be compiled and summarized and presented for approval at the March 23, 2018 PGMEAC meeting.

## **NEW BUSINESS**

### **9. Board of Examiners Update**

M. Hynes presented an update on the Board of Examiners and their role in PGME. The main points were:

- PGME continues to help PD's with development of remediation plans and provide guidance to programs on due process for residents
- PGME is currently working on a program evaluation of the BOE remediation process and will share findings/results later this year.
- Volume of total resident cases over the academic year 2016-2017 was slightly higher (33) than previous academic year (30)
- BOE outcomes for 2016-2017 indicate 13/15 cases closed with successful completion of remediation the remaining 2 cases resulted in 1 transfer & 1 withdrawal.
- BOE is reporting an increase in appeals of remediation for the 2017-2018
- Residents are increasingly concerned about the requirement to disclose remediation of Professional, Communicator and Collaborator Roles to the CPSO for annual renewal of postgraduate license.
- PGME requests that any follow-up communication requested to the Program via CPSO about a resident on remediation be sent to [melissa.kennedy@utoronto.ca](mailto:melissa.kennedy@utoronto.ca)

### **10. MCCEE-NAC-OSCE Changes**

Deferred.

### **11. 2018 Process and Timelines for Selection of Internal Medicine Off-Service (external) Rotations**

J. Goguen discussed with the group that all requests must be submitted via the ORBs system. Programs will receive notification of when the system will be open for this to be completed. It was stressed how important it is to submit data on the dates assigned by the DOM and only via ORBs – all other requests will not be accepted.

### **12. Portal/Blackboard Changes**

Deferred.

The meeting adjourned at 2:30 p.m.

Next Meeting: Friday, February 23, 2018; 12:30 – 2:30 p.m.