



## **Postgraduate Medical Education Advisory Committee (PGMEAC)**

Friday, March 29, 2019

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

### **MINUTES**

**Present/Teleconference:** B. Abankwah (PAAC), L. Bahrey (Anesthesia), S. Bernstein (UG Clerkship), A. Bezjak (Rad Onc), M. Bell (CPSO), S. Done (Anatomical Path), L. Erlick (Dir. UG & PGME, TSH), S. Glover Takahashi (PGME), J. Goguen (Int Med), M. Hynes (PGME), K. Iglar (Dir. PGME, SMH), J. James (VP Educ Sinai Health System), N. Jones (CIP), J. Maggi (PG Wellness), M. Morris (PGME), L. Muharuma (PGME), D. Noone (Peds), B. Pakes (PHPM), L. Probyn (Chair, PGME), S. Willmott (PARO), E. Yu (Med Sub-Spec)

**Regrets:** G. Bandiera (AD PGME), E. Bartlett (Diag Rad), P. Campisi (Otolaryngology), M. Farrugia (ObGyn), M. Fefergrad (Psychiatry), A. Freeland (VP Education THP/AD Med Ed Regional), P. Houston (UG Vice Dean), R. Levine (Surgery), J. Lloyd (Ophthalmology), S. Murdoch (DFCM), R. Schneider (Peds Sub-Spec)

#### **1. AGENDA/MINUTES**

- a) Minutes of the Friday, January 25, 2019 meeting were approved as circulated.
- b) L. Probyn welcomed committee members to the meeting and provided a brief roll call of representatives, including those joining via teleconference.

#### **MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP**

##### **c) PGMEAC Membership/TOR**

The **PGMEAC Terms of Reference** were updated to reflect the additional committee members from subspecialties and added committees that report to PGMEAC. All were approved.

The proposed additional membership will be shared with the Department Chairs to decide who will represent core and subspecialty programs.

#### **2. Resident Report**

S. Willmott shared that the call room audits for the specific sites are ongoing. Isolated issues have been brought to site leads. PGME agreed to look into specific issues related to availability of call rooms with the OHA as part of the OHA/PARO agreement.

PARO is pleased to hear that resident registration is being addressed by PGMEAC and HUEC.

There is a concern from residents who are post call and need to complete the mandatory modules by July 1<sup>st</sup>. Requesting protected time (Fatigue Risk Management).

A number of fun events are planned for the Spring including a Jazz Night and others.

#### **3. Postgraduate Administrators Advisory Committee (PAAC) Report**

Positive Achievement and Appreciation Award call for nominations closed with 28 nominations received. The award recipient will soon be announced and presented at the PA Appreciation event on April 24<sup>th</sup>, where all nominees will be recognized.

#### 4. Updates from COFM, HUEC

L. Probyn shared an update on the following items from the March COFM and HUEC meetings:

##### COFM

**PARO** is interested in identifying leading practices in fatigue risk management. PG deans emphasized that, while they will champion centralized policies and discussions, this will require a major culture change that will require some time, likely years, to improve.

**CAHO** is interested in identifying best practices in resident wellness. Ari Zaretsky will reach out to Wellness offices to collate current initiatives.

**PARO** did a provincial call room audit and almost all were compliant. Isolated issues have been brought to site leads.

**PARO** requested support in adhering to both 'leave after call' policies, and in managing vacation requests. Vacation can ONLY be denied to a resident if service delivery cannot be met and an alternative must be offered in the same rotation. Threatening to evaluate the rotation as 'incomplete' is inappropriate. Though residents who do take major time off during a rotation are at risk of failure/incompletion, this can only be determined at the end of the rotation when performance is assessed against goals and objectives.

**Maximum of 8 weeks of electives** in a single discipline cap in all Canadian UG programs moving forward. Logistics are being sorted by UG deans, final version to be completed hopefully at CCME this year, with policy to take effect for CARMS 2021. Programs will need to adjust their expectations that applicants will require multiple electives in their discipline.

The MOHLTC presented **confidential new health human resources modelling data**. The data includes projections based on both their Needs Based Model and supply models. Further discussions are required between MOH and PG deans to understand the implications of their modelling on quotas implications.

##### HUEC

**Standardization of Teaching Evaluations** is a new working group led by Drs. Bandiera and Houston to make recommendations regarding the possible and appropriate standardization and enhancements of faculty teaching assessment across the MD and Post MD Education Programs.

**PGMEAC** guideline on Assignment of Medical trainees to sites that had been approved at PGMEAC last month was endorsed by HUEC.

**HUEC was updated on accreditation preparation** for both UG and PG programs, both of which are scheduled for 2020.

**HUEC was updated on the 2019 CaRMS results**. Fewer undergraduates went unmatched from UofT this year, and more UofT students received interviews at U of T. The percentage that matched to UofT, however, was similar to past years.

#### 5. Internal Review Committee (IRC)

L. Probyn presented the current status of IRC activity for both Postgrad and Family Medicine. **(slides attached)**

#### 6. Accreditation 2020

L. Probyn provided an update on preparation for Accreditation 2020. **(slides attached)**

G. Bandiera has been meeting with all the Department Chairs to review the programs' needs. PGME will share the Self-Study results with Clinical Chairs for each department. Hospital VPs of Education will be involved to assist with site-specific issues.

**Tip Sheet** is a guide for programs to assist with the wording for the AQs. These will be available for programs to help complete their AQ, although responses will need to be individualized for each program.

There will be early notifications for workshop dates to increase availability for attendance.

## 7. CBME/BPEA

Implementation of CBD in **Elentra** is going very well. Programs value the features offered. Much of April/May will be spent building tools for launched and newly launched programs as part of the migration to core Elentra. Checklists to assist programs in onboarding to Elentra, either as a full launch program or to pilot will shortly be available online on the PGME website.

Family Medicine is using Elentra for recording field notes now (their workplace based assessments for CBME).

**Tableau** is a data visualization platform to inform Competency Committees on assessment data with over 10 programs using it now. Some hospitals were experiencing access issues to Tableau due to their firewalls, and this issue is now almost fully resolved.

## 8. Policies/Guidelines

The following two Guidelines are approved and can be accessed on the PGME website via the link: <https://pg.postmd.utoronto.ca/about-pgme/policies-guidelines/>:

a) **Assignment and Removal of Trainees from Teaching Sites** – PARO asked about compensation for trainees who have to relocate – this will be addressed offline.

### b) Program Support for PDs and PAs

**Post MD Education Goals** will be adopted to align with PGME following the UG Education Goals. More details to follow.

**BPEA Guideline: Reporting on Assessment Results** was discussed, but due to time constraints, will be carried over for discussion and approval at the April meeting. This guideline will also be distributed for comments to the committee.

## NEW BUSINESS

### 9. CaRMS Update

C. Abrahams provided an update on the first iteration of the CaRMS match. To summarize, UofT was the only school to fill all PGY1 positions (337 CMG and 70 IMG); 13 unmatched UofT medical students; second iteration is April 10<sup>th</sup> – unblended for the first time.

Full details can be found in the **attached slides**.

### 10. PGME Strategic Plan

Deferred

### 11. BOE Update

Deferred

### 12. PG Wellness Workshops

J. Maggi shared about an offering for incoming chief residents that is available thanks to the Humanities Grants that PGME offers. There are going to be two focused mindfulness workshops offered for free and she is requesting input from the PDs as to when is the best time to have these, as well as support for the chiefs to attend.

J. Maggi will contact A. Matlow/L. Bevacqua to ensure it is not scheduled in conflict with the Chief

Resident Leadership Workshops.

**13. On-Call Rooms**

The question was raised about the request from PARO to community hospitals at all sites provide on-call rooms even when the residents are on duty from 5:00-11:00 pm and then go home.

PGME will clarify with PARO/OHA contract as OHA is to clearly state what the expectations are for all hospitals (academic and community). L. Muharuma will inquire with OHA on this issue.

**Next Meeting: Friday, April 26, 2019**

**All PDs/FM Site Directors Meeting | May 31, 2019 | Faculty Club**