



**Postgraduate Medical Education Advisory Committee (PGMEAC)**

Friday, November 13, 2020

12:00 – 2:00 pm

*Via Zoom*

**MINUTES**

- Present:** Glen Bandiera (Chair), Caroline Abrahams, Adelle Atkinson, Lisa Bahrey, Bernice Baumgart, Mary Bell, Stacey Bernstein, Lisa Bevacqua, Andrea Bezjak, Kat Butler, Michaela Cada, Paolo Campisi, Susan Done, Larry Erlick, Michele Farrugia, Mark Fefergrad, Alison Freeland, Jeannette Goguen, Melissa Kennedy, Arno Kumagai, Kevin Lam, Julie Maggi, Miriam Mikhail, Maureen Morris, Laura Leigh Murgaski, Stu Murdoch, Barry Pakes, Reena Pattani, Linda Probyn, Shannon Spencer, Charlene Sturge (Recorder)
- Guests:** Margaret Mah, Ann Davies
- Regrets:** Eric Bartlett, Patricia Houston, Karl Iglar, Jackie James, Nicola Jones, Ron Levine, John Lloyd, Giovanna Sirianni
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**1. AGENDA/MINUTES**

- a) G. Bandiera welcomed committee members to the meeting. The agenda was approved as written.
- b) Minutes of the Friday, October 23, 2020 meeting were accepted as circulated.

**MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP**

**2. Resident Report**

M. Mikhail provided an update on PARO activities:

- The RDOC pre-accreditation survey was sent out to all the Toronto residents in May 2020 and the report has been compiled by PARO, sent to RDOC and will be used by the survey team at the upcoming accreditation
- PARO sent a message to all trainees outlining the process for the onsite virtual surveyor meetings and the steps that will be taken to ensure confidentiality during these meetings
- In 2018 – 2019, PARO General Council had reviewed 29 resident lounges throughout the city at all the different hospital sites. Their findings will be brought to PGMEAC in January after accreditation

**3. PAAC Report**

B. Baumgart reported on recent PAAC activities:

- At the last PAAC meeting, the committee prepared for the accreditation meeting with the surveyors
- PAAC Awards will be announced in the near future
- Organizing the appreciation event in April 2021
- Planning for a wellness workshop for Program Administrators in January

#### **4. COFM**

Important updates included:

There has not been a COFM meeting since the last PGMEAC meeting in October.

A collective letter was sent to the CPSO Policy Branch around supervisory relationships in medical education. This document is meant to replace the two separate current documents (UG and PG) by harmonizing all of the provision and guidance into one document for both groups. It addresses the explicit consent required by a senior resident or a most responsible physician prior to contact by a medical student. There was also comment in the document about residents also being required to obtain explicit consent from a patient before observing. Another item was that if a resident was not providing direct care to the patient, they required explicit consent from the patient before observing (i.e. a procedure, etc). Both UG and PG Deans provided consolidated feedback to the CPSO as part of the consultation process from the Deans.

#### **HUEC**

TASHN operations now has a harmonized agreement on how to manage trainees during an outbreak. This guideline will be referred to by all TASHN hospitals. Undergrad is currently working on a process and aligning it with PG wherever possible

The Guideline for Managing Disclosures of Mistreatment was discussed with considerable feedback provided to the document.

#### **5. Guideline for Managing Disclosures of Mistreatment (see attached)**

This guideline was shared with the committee last week with a request for input. Feedback has been provided and collated. PARO has submitted feedback and their suggestions will be incorporated into the document. Feedback has been requested by HUEC and the guideline will also go to the Vice Chairs of Education and the Diversity Advisory Council. This document will be brought back to PGMEAC in January for approval. No further verbal comments were given at the meeting.

#### **6. Accreditation 2020 (see attached)**

L. Probyn provided an update on Accreditation 2020, which included:

- 100% virtual
- Schedules finalized
- Document file review: Nov 7 – 20<sup>th</sup>
- All preparation workshops with PDs, PAs, residents, Chairs, Division Heads, VC Education are complete
- Institutional schedule is confirmed and invitations have been sent
- Review and familiarize yourself with the updated Briefing Note for PGMEAC
- Please ensure all attendees have functional cameras for the accreditation meetings

##### **UG Accreditation Update**

- Part one of the UG virtual accreditation was completed the first week of November
- The reviewers will be back for a one-day follow up visit in the first week of December
- A final update will be provided after the second part of the review is complete

#### **7. COVID Updates**

G. Bandiera applauded the valuable contribution the trainees and the faculty made during the first wave was handled. A lot was learned during the first wave with regard to PPE, contact tracing, etc. In preparation for the second wave, the redeployment lists will be used on a block-by-block basis as needed over the coming months, addressing the hospitals, the service involved and the needs as they arise. PGME is committed to consulting broadly with program directors, hospitals and leadership to co-create a solution for every situation of redeployment. We will continue to do our best to minimize any negative effects on the training, balance service needs with impact on the residents' needs, their well-being and their

educational continuity.

G. Bandiera addressed the important issue of remuneration for resident work. Even with the emergency provisions that were announced with the province, residents cannot work outside of their scope of practice, they cannot work in an unsupervised environment, and they cannot work outside of something that is required of their program. This is explicit in their CPSO license. PARO also disallows any extra remuneration rendered as part of the residency program. PGME is aware this has been happening and it has been addressed broadly to stop immediately. Restricted registration is allowed, and the application process is very swift with a 48-hour turnaround. Secondly, G Bandiera reminded the committee that redeployment must align with residents' competencies and scope of practice, it must have the program's involvement, and the reassignment must balance service to education needs for the system in order to not disrupt regulatory constraints. We must ensure that residents are not being put in a vulnerable situation.

PG is still awaiting an update from the Ministry of Health regarding payout for unused vacation. Once the MOH confirms the funding package and timelines, PG will send out an update.

TB Testing results and Mask Fit results grace period ended September 30<sup>th</sup>. A reminder that all trainees must complete their TB test and Mask Fit results as part of their registration requirements as soon as possible.

**Next Meeting | ALL PDs | Friday, December 11<sup>th</sup> at 12:00 pm via Zoom**