



Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, November 24, 2017

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

MINUTES

Attending: B. Abankwah (PAAC – via TC), A. Atkinson (Core Peds), A. Bezjak (Rad Onc), C. Abrahams (PGME), L. Bahrey (via TC - Anesthesia), G. Bandiera, Chair (via TC - AD PGME), S. Bernstein (UG Clerkship), P. Campisi (Otolaryngology), L. Erlick (Dir. UG & PGME, TSH– via TC), M. Farugia (ObGyn), S. Glover Takahashi (PGME), J. Goguen (Int Med); M. Hynes (PGME), K. Iglar (Dir. PGME, SMH), R. Levine (Surgery), J. Maggi (PG Wellness), S. Murdoch (via TC - DFCM), L. Muharuma (PGME), L. Murgaski (PGME), S. Spadafora (VD PostMD), S. Spencer (PGME), E. Yu (via TC - Med Sub-Spec), C. Sturge (PGME), C. White Ulysse (PARO), H. Hussein (PARO), T. Sarmiento (PARO)

Regrets: E. Bartlett (Diag Rad), R. Chen (CIP), M. Fefergrad (Psychiatry), A. Freeland (VP Education THP/AD Med Ed Regional), P. Houston (UG Vice Dean), J. James (VP Educ Sinai Health System), J. Kirsh (CPSO), J. Lloyd (Ophthalmology), B. Pakes (PHPM), S. Sade (Anatomical Path), R. Schneider (Peds Sub-Spec)

AGENDA/MINUTES

- a) The agenda was approved.
- b) Minutes of Friday, October 27, 2017 meeting were approved as circulated.

L. Probyn (Chairing) welcomed committee members to the meeting, and provided a brief roll-call of representatives at today's meeting, including those joining via teleconference.

MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP

2. Follow-up from previous meetings

2018-19 Rotation Block Dates - Update

L. Probyn provided the results on the unanimous vote by the PGMEAC members in favour of returning to the Monday start for block rotations. This will become Effective July 1, 2018.

Unmatched Students – Update

G. Bandiera shared the ARMC National White Paper, "Reducing the Number of Unmatched Canadian Medical Graduates" (attached). There is much discussion around how to help students who are unmatched regarding how to recognize the activities that students do pre-match, and how to prevent students from going unmatched. This will be discussed in more detail at the upcoming All PDs meeting in December.

3. Resident Report

National Resident Awareness Week will be on February 5 – 9, 2018. It was mentioned how much hospitals and programs do a lot to support this (i.e. free breakfasts, workshops, etc). PGME has agreed to distribute posters from rDOCs to the medical education offices to post in hospitals and encourage them to plan for this important week.

4. Postgraduate Administrators Advisory Committee (PAAC) Report

B. Abankwah, PAAC Chair, reported that a survey has been circulated to all PAs inquiring about their ICRE experience. The results will be shared at the next meeting. Also, two sub-committees to the PAAC have

been formed: 1. Communication Working Group; 2. Program Administrator's Award – more details to be shared in the new year.

5. Updates from COFM, HUEC

COFM

Return of Service Repayment: G. Bandiera shared an update on the decision by the MOH in which trainees will no longer be required to repay their salary, but there will be a prorated fee to repay infrastructure costs.

ACLS Training: G. Bandiera mentioned that the one-time fee PGME covers will continue, but should a program require a resident to re-certify, it will be the program's responsibility to cover the fee.

CPSO has a new module for consenting patients for treatment, which PGME will review and report at a later date on their decision of how to incorporate these fees into registration/training.

CBME Funding: G. Bandiera shared that PGME is working with colleagues to put together a cost funding model to submit to the MOH.

HUEC

PGME Trainee Health & Safety Guidelines: G. Bandiera updated the members on the approval of the guidelines at HUEC. Hospital and PARO representatives were in attendance and they were able to settle on concerns. The final document will be shared with the members shortly.

VOTR Survey: G. Bandiera acknowledged the outstanding work by the team. This very forward thinking nationally recognized project has peaked interest from faculty, Deans and a TAHSN Education Task Force has been established to work on issues/recommendations of working environments. G. Babcock also recently presented the survey results to the Provost's office.

6. Internal Review Committee and BPEA

IRC: Deferred as there was no meeting this month.

BPEA: L Probyn provided an update on BPEA Advisory Group. They had their first meeting in early November to review the background/purpose of the group, approved the Terms of Reference and updates will be shared at PGMEAC after each meeting. The BPEA Advisory Group will meet in December.

7. CBME

S. Glover Takahashi updated the members that the programs that launched this year have made a lot of progress. The EIG team is currently gathering feedback from these early learners and will provide a report in the new year.

Advanced planning of educational design for programs: An email will soon be sent to programs regarding rotations in Internal Medicine to aid with advanced planning for education design with regard to CBD asking for any changes that they anticipate. This gives PDs an opportunity to review their rotations in previous years and decide if/how different they will look in the future.

8. Policies/Guidelines

No policies or guidelines for review.

NEW BUSINESS

9. Office of Resident Wellness Update

J. Maggi presented an update on the Office of Resident Wellness. The main points were:

- Increase in staff – new Associate Director and a Counsellor will start in January 2018
- Wait times will be shorter with the additional staff
- In 2016-17, there were over 1200 visits to the ORW
- In 2018, there will be a name change to the ORW to include clinical fellows

- **Renewal of the PGMEAC Wellness subcommittee**
- **Links and referrals of residents to Family MD and specialists**
- **Creation of resource document for programs regarding “good practices” in wellness and accommodation**
- Expanding ORW reach by training leaders/champions in Programs and hospitals to take on local teaching and development

10. PGME Strategic Plan

A DRAFT of the PGME Strategic Plan will be reviewed by the Dean soon. It aligns with the CPD strategic plan, and input was requested from PGMEAC members. The four major areas of focus include:

- Leadership
- Innovation
- Scholarship
- Community

The draft will be distributed to members to ask their departments and programs to review and send their comments to Charlene by December 8th.

This strategic plan will be presented at the All PDs meeting on December 15th.

11. All PDs Meeting Agenda

L. Probyn shared the agenda for the upcoming All PDs meeting that will take place on Friday, December 15th. Topics include: Charles Mickle Address by Dr. Sarita Verma, Medical Assistance in Dying (MAID), CBME Update, Unmatched Students, SEAC, PGME Strategic Plan.

All members were asked to encourage fellow PDs to attend this important meeting.

12. Notifications to Residents (additional item)

It was requested by members present that invitations and/or participation requests to residents be sent to PDs beforehand, so they can prepare and arrange clinic changes if necessary to accommodate residents' absences.

It was agreed by PGME staff that all requests will be sent to PDs prior to being sent to residents.

The meeting adjourned at 2:00 p.m.

Next Meeting: Friday, December 15, 2017; 12:30 – 2:30 p.m. – ALL PDs – Sheraton Hotel, Toronto