



Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, October 27, 2017

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

MINUTES

Attending: B. Abankwah (PAAC – via TC), A. Atkinson (Core Peds), C. Abrahams (PGME), L. Bahrey (Anesthesia), G. Bandiera, Chair (AD PGME), A. Bezzak (Rad Onc – via TC), P. Campisi (Otolaryngology), L. Erlick (Dir. UG & PGME, TSH– via TC), M. Farugia (ObGyn), M. Hynes (PGME), K. Iglar (Dir. PGME, SMH), J. Lloyd (Ophthalmology), J. James (VP Educ Sinai Health System), J. Maggi (PG Wellness), M. Morris (PGME), L. Muharuma (PGME), S. Murdoch (via TC - DFCM), L. Murgaski (PGME), B. Pakes (PHPM), S. Sade (via TC – Anatomical Path), S. Spencer (PGME), C. Sturge (PGME), C. White Ulysse (PARO), H. Hussein (PARO), R. Giroux (PARO)

Regrets: E. Bartlett (Diag Rad), S. Bernstein (UG Clerkship), A. Freeland (VP Education THP/AD Med Ed Regional), J. Goguen (Int Med), P. Houston (UG Vice Dean), M. Fefergrad (Psychiatry), E. Yu (Med Sub-Spec), J. Kirsh (CPSO), R. Levine (Surgery), N. Rosenblum (CIP), R. Schneider (Peds Sub-Spec)

AGENDA/MINUTES

- a) The agenda was approved.
- b) Minutes of Friday September 29, 2017 meeting were approved as circulated.

G. Bandiera welcomed committee members to the meeting, and provided a brief roll-call of representatives at today's meeting, including those joining via teleconference.

MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP

2. Follow-up from previous meetings

2018-19 Rotation Block Dates - Update

G. Bandiera solicited feedback from the committee regarding a decision to continue with the Tuesday as the start date of rotations or return to a Monday start date as of July 2018. The committee expressed strong opinions regarding returning to the Monday, including vacation issues and travel arrangements. Members felt that a Monday start date was more practical for a Faculty like UofT with multiple training sites. Although members present agreed to the Monday start for 2018, G. Bandiera asked for a vote from members who were not at the meeting and will report back at the November meeting on the final decision for the change in the rotation start date.

3. Resident Report

PARO held a *Teaching to Teach* Workshop at the ICRE conference and it was a success. This half-day workshop is available to all residents and programs in Ontario upon request. For more information, please contact the PARO team at paro@paroteam.ca or visit this link: <http://www.myparo.ca/during-residency/>

4. Postgraduate Administrators Advisory Committee (PAAC) Report

B. Abankwah, PAAC Chair, reported that there was a strong representation of UofT program administrators at the ICRE PA Track and they felt an increased value from the workshops and plenaries. There has been very positive feedback about this committee from PAs and a great interest in joining it.

The executive are considering presenting at ICRE 2018 PA Track about PAAC, reflecting on the impact it has had on the professional development and accountability of program administrators.

5. Updates from COFM, HUEC

COFM: Deferred as there was not a meeting this month.

HUEC: Deferred as there was not a meeting this month.

PG Deans met at ICRE regarding the residency training programs which will move forward in the next CBME cohort as of July 2018. They are: Medical Oncology, Surgical Foundations, Emergency Medicine, Forensic Pathology, Urology and Nephrology (Peds & Adult).

6. Internal Review Committee and BPEA

IRC: Deferred as there was not a meeting this month.

BPEA: G. Bandiera presented a document listing the BPEA Steering Committee meeting dates + Priority Topics, and names of the 20 members. An update on the outcome of the first meeting November 13th will be provided at the next PGMEAC meeting.

7. CBME

G. Bandiera presented on behalf of S. Glover Takahashi the new national document, "Clarifying Myths, Misconceptions & Misunderstandings" that was created in collaboration with the Royal College and CBME Leads from across the country. The document will be available on the Royal College website and our PGME website in the near future.

8. Policies/Guidelines

PG Trainee Health & Safety Guidelines: L. Muharuma presented the proposed changes and updates to the guidelines from PGMEAC and PARO. The required changes will be made to the Health and Safety Guidelines, sent to the committee for approval, then forwarded to HUEC for final approval. The following changes include:

- a. Revisions to comply with new RCPSC General Standards of Accreditation for Institutions with Residency Programs. Even though the new standards will not be launched until July 2019, they can be implemented by schools ahead of time as they represent improvements to the training programs.
- b. PGME to organize centrally Best Practice workshops on how programs can orient residents to safety measures, and collaborate on how to create specialty/program specific safety policies.
- c. Editorial revisions re PARO (new spelling) and updated reference links.
- d. Change the wording regarding addressing resident fatigue to reflect consistency in reporting mechanisms and collaboration of shared responsibility between residents and hospital staff.

NEW BUSINESS

9. New Institutional Accreditation Standards

LL. Murgaski presented the new accreditation standards to the committee. The next onsite survey for UofT will be in 2020. A new accreditation management system will be in place along with the new program standard. There is some consideration being given to accrediting the University's Faculty of Medicine/PG Office. An internal institutional review will be scheduled for Fall 2018.

10. PGCorEd Satisfaction Survey

LL. Murgaski shared the results of the satisfaction survey of residents who had completed the PGCorEd modules. Overall, participants felt the content was appropriate or very appropriate; the scenarios were realistic, the questions and interactivity were at an appropriate level and helpful; and the time to complete was not onerous. Program Directors who wish to access their summary reports online can obtain instructions for doing so by emailing pgcoreinfo@utoronto.ca

11. New RCPSC Programs – AFCs

G. Bandiera shared that these new RCPSC Programs are up and running: Brachytherapy, HSCT, Interdisciplinary Brain Medicine

The meeting adjourned at 2:30 p.m.

Next Meeting: Friday, November 24, 2017; 12:30 – 2:30 p.m.