



**Postgraduate Medical Education Advisory Committee (PGMEAC)**

Friday, September 20, 2019

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

**MINUTES**

**Present/Teleconference:** C. Abrahams (PGME), A. Atkinson (Core Peds), L. Bahrey - TC (Anesthesia), M. Cada (Peds Sub-Spec for R. Schneider), G. Bandiera (PGME), B. Baumgart (PAAC), M. Bhatia (PARO), P. Campisi (Otolaryngology), A. Cuperfain (PARO), A. Davies-TC (for L. Erlick, SHN), S. Done (Lab Medicine Programs), M. Farrugia (ObGyn), M. Fefergrad (Psychiatry), J. Goguen (Int Med), M. Hynes (PGME), K. Iglar (Dir. PGME, SMH), A. Kumagai (Medicine Sub-Specialties), R. Levine (Surgery), J. Lloyd (Ophthalmology), J. Maggi (PG Wellness), A. Matlow (PGME), M. Morris (PGME), L. Muharuma (PGME), S. Murdoch-TC (DFCM), B. Pakes (PHPM), L. Probyn (PGME), G. Sirianni-TC (FM Enhanced Skills), L. St. Amant (PGME)

**Regrets:** E. Bartlett (Diag Rad), M. Bell (CPSO), S. Bernstein (UG Clerkship), A. Bezjak (Rad Onc), L. Erlick (Dir. UG & PG Medical Educ, SHN), A. Freeland (VP Education THP/AD Med Ed Regional), P. Houston (UG Vice Dean), J. James (VP Educ Sinai Health System), N. Jones (CIP), R. Schneider (Peds Sub-Spec)

**1. AGENDA/MINUTES**

a) Minutes of the Friday, April 26, 2019 meeting were approved as circulated.

b) G. Bandiera welcomed committee members to the meeting and provided a brief roll call, including those joining via teleconference.

**MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP**

**1. Quotas Allocation (See attached)**

C. Abrahams presented the context of the Quotas Allocation committee discussion for 2020-21, including the Ontario Ministry of Health projections for specialties in need/oversupply. A summary table of the 9 PGY1 rotating reductions of CMG positions by program since 2015 was presented as continued, one-time reductions, one-time additions, as well as a provincial summary. No changes were made to the overall IMG quota: 70 for UofT, 200 for the province.

The allocation of positions for the Medicine sub-specialty match was also reviewed: 58 positions for Medicine programs, 7 Critical Care and 2 each for Pain Medicine and Palliative Medicine. The QA Committee's recommendations for assignment of the 407 PGY1 residency positions for 2020 intake were approved by PGMEAC members, and will be included in the MOHLTC review of provincial program allocations. A NOSM/UofT position in Ob/Gyn is being considered and a DND position for Fam Medicine. G. Bandiera noted that there are several strategies to mitigate reductions such as reversions, transfer, re-entry and repatriation programs, DND and visa trainees.

**2. Resident Report**

PARO is engaged in its strategic planning exercise and is focusing on transition to practice programming and compiling information on funding of its members doing graduate programs. The call room audit report will be released, and an audit of resident lounges is also underway. Resident representatives will

be engaged in the working groups/committees reviewing orientation and on-boarding programs at hospitals.

### **3. PAAC Report**

B. Baumgart, PAAC Chair, stated that the topics for this year's information sessions have been agreed upon, including a session on CBME from the program administrator's perspective. A Wellness Retreat is being planned. The PAAC awards will be expanded to include a focus on leadership and community service. An initiative to highlight program administrators in a communique is being developed. Committee members will participate in the learner environment/hospital on-boarding working groups.

### **4. COFM/HUEC**

G. Bandiera reported that two working groups have been formed – one reporting to HUEC to review the on-boarding experience of both MD learners and postgraduate learners in hospitals and a joint MD-PostMD committee to harmonize teacher assessment. A pilot for a new model for Teacher Assessment will be launched shortly.

At COFM, Emergency Preparedness Guidelines were presented, outlining the role of residents. The COFM Immunization Policy states that the flu vaccine is mandatory during the flu season. There were concerns on how to operationalize and record this requirement.

### **5. Accreditation 2020**

L. Probyn provided an update on preparations for Accreditation 2020. The last meeting of the Internal Review Committee is next week. The Accreditation Questionnaires (AQs) have been sent to all programs and are due back to PGME by October 15, 2019.

Save the Date: The date for the Sunday evening reception at the start of Accreditation week has been set for November 22, 2020 where Program Directors will meet their surveyors

### **6. PGMEAC Program Representation**

L. Probyn reviewed the Committee's membership to ensure all programs had a representative at the table, that members understood their role in bringing forward concerns of the programs they represent, and also disseminating PGMEAC discussions and decisions.

### **7. CBME/BPEA (See attached)**

Regular communications on CBME implementation tools and resources are sent out to relevant programs regularly, and are available on the PostMD website. Training in Elentra and Tableau is available, and faculty/learner development support in Elentra is ongoing. Recent data show that 70% of the assessments in Elentra were completed in less than 24 hours after the assessments were initiated.

### **8. Policies/Guidelines (See attached - 2)**

J. Maggi reviewed the newly developed *Accommodation Guidelines for Learners* and requested members for input on the content and work flow.

The Wellness guidelines were also presented, outlining the resources of the PG Wellness Office and considerations/questions to guide programs developing their own Wellness programming.

The *Guidelines on Appropriate Use of the Internet Electronic network and Other Media* were developed in 2008 specifically for learners. Although initially presented for regular review at PGMEAC, a question was raised at HUEC re whether these guidelines should also be applicable to Faculty members. The question and guidelines will be referred to Dr. Bryden in her role as Director, Professional Issues in the faculty.

#### **9. Medical Assistance in Dying (See attached)**

A. Tan reviewed the development of the MAID project. The accommodation of resident requests to gain experience/do a rotation in MAID was discussed. A Learner Request Form has been developed but approval must be sought from a learner's current supervisor to attend the rotation/engage in the training.

#### **10. Teaching Effectiveness Scores/Rotation Evaluation Scores**

L. Probyn reported that the completion rate of teacher and rotation assessments in POWER have decreased in recent years. We are monitoring completion rates on a quarterly basis and she will be contacting Program Directors and Vice Chairs Education in programs with low completion rates to discuss strategies for improvement. With the introduction of Elentra, Faculty will be seeking alternative assessment methods.

#### **11. Other**

Accommodation re mask fitting for learners with beards was discussed. The committee was reminded that mask-fit is a requirement of hospitals who are implementing Ontario Ministry of Labour specifications. The expectation is that all residents will fulfill employer requirements unless exempt for specific reasons such as religious or medical. The matter will be brought forward to HUEC.

**Next Meeting | October 25, 2019**