



Postgraduate Medical Education Advisory Committee (PGMEAC)

Friday, January 25, 2019

12:30 – 2:30 pm

500 University Avenue; PG Boardroom A

MINUTES

Present/Teleconference: B. Abankwah (PAAC), L. Bahrey (Anesthesia), G. Bandiera (AD PGME), M. Benusic (PARO), A. Bezjak (Rad Onc), M. Bell (CPSO), S. Done (Anatomical Path), L. Erlick (Dir. UG & PGME, TSH), S. Glover Takahashi (PGME), J. Goguen (Int Med), M. Hynes (PGME), N. Jones (CIP), A. La Delfa (PARO), M. Morris (PGME), L. Muharuma (PGME), B. Pakes (PHPM), L. Probyn (PGME), E. Yu (Med Sub-Spec)

Regrets: A. Atkinson (Core Peds), E. Bartlett (Diag Rad), S. Bernstein (UG Clerkship), P. Campisi (Otolaryngology), M. Farrugia (ObGyn), M. Fefergrad (Psychiatry), A. Freeland (VP Education THP/AD Med Ed Regional), P. Houston (UG Vice Dean), K. Iglar (Dir. PGME, SMH), J. James (VP Educ Sinai Health System), R. Levine (Surgery), J. Lloyd (Ophthalmology), J. Maggi (PG Wellness), S. Murdoch (DFCM), R. Schneider (Peds Sub-Spec)

1. AGENDA/MINUTES

Minutes of the Friday, October 26, 2018 meeting were approved as circulated.

G. Bandiera welcomed committee members to the meeting and provided a brief roll call of representatives, including those joining via teleconference.

MATTERS ARISING/REGULAR UPDATES & FOLLOW-UP

2. Resident Report

A. La Delfa shared that PARO has had a full General Council and a Toronto site meeting. The goals this year are to help residents navigate what to do if an issue arises (contract violations, etc). Quality of Life for residents is a main focus (solutions for common badge, registration, repetitive modules, etc).

Many social events are underway.

The call room audits for the specific sites are ongoing. It was suggested to share with hospitals what the required inventory is at each site prior to the call room audits.

3. Postgraduate Administrators Advisory Committee (PAAC) Report

PAAC Award Nomination submission deadline is **Friday March 1st**. The award recipient will be announced at the PA Appreciation event in April.

PA Appreciation event plans are underway.

4. Updates from COFM, HUEC

COFM

G. Bandiera shared an update on the following items from the January COFM meeting:

- **Call Room Audits:** Needs for call rooms are difficult to follow for hospitals (moving target). Suggested model plans with more flexibility, and anticipate how scheduling will affect call room needs and let hospitals know.

- **PARO/CAHO Negotiations** – PG Deans wrote a letter to CAHO/PARO expressing their desire to have more input on this matter. Dialogue is ongoing.
- **CPSO** is reviewing their registration processes and ways to expedite where they can. Some recommendations were put forward to allow straight forward cases to be reviewed at the assessor/manager level, rather than having to go to Registration Committee. This improved process will reduce the volume by 20% and will decrease delays for programs who have trainees awaiting decisions from Reg Comm.
- **SAEGIS** is a wholly-owned subsidiary of CMPA whose mission is to protect the professional integrity of physicians and promote safe medical care in Canada. They offer many workshops, programs, and professional development for physicians and healthcare professionals. For more information, please visit <https://saegis.solutions/en>

HUEC

- **Interoperability of Systems** was discussed, as it was a recognized Weakness in the PGME External Review. HUEC expressed interest in taking an initiative to help reduce barriers for learners to both onboard at hospitals and carry out their work through better coordination and harmonization of IT systems and registration processes.
- **Guideline: Assignment and Removal of Trainees from Teaching Sites** was reviewed. Proposed principles were added for PGMEAC to review and approve.

5. Internal Review Committee (IRC)

L. Probyn presented the current status of IRC activity, which includes: Self-study reports were distributed to programs in mid-January; and workshops for the new Accreditation Standards are ongoing. *(slides attached)*

PGME External Review G. Bandiera summarized the report from our external review that was held on November 7 & 8 2018. The Areas for Improvement (AFIs) and persistent weakness will be the main focus of the PGME in preparation for the upcoming Accreditation in 2020. *(slides attached)*

6. Accreditation 2020

Accreditation Management System (AMS) The University of Toronto residency training programs will be held to the new accreditation standards at our upcoming on-site visit in fall 2020. In preparation for this accreditation visit there will be a new accreditation questionnaire (replacing the old PSQ) that corresponds to the new standards for each program to complete. Timelines regarding the questionnaire can be found in the **attached slides**.

7. CBME/BPEA

Elentra: A reminder that PGME is migrating to the “core” version of Elentra for the 2019-20 academic year. The version launched in 2018-19 was highly customized for U of T needs, but does not offer certain features (e.g. being able to preview a form before triggering it for completion). In moving back to the core version we will be able to easily take advantage of system enhancements contributed by all consortium partners.

BPEA will have sample mock reports in Tableau to share at the PGMEAC meeting in March.

8. Policies/Guidelines

Guideline on Assignment and Removal of Trainees from Teaching Sites was reviewed and a few additional principles were included for PGMEAC to review and approve. The document will be revised with the approved edits and be returned to HUEC. With the final edits from HUEC, the document will return to PGMEAC for final approval at the March 29, 2019 meeting.

NEW BUSINESS

9. Translational Research Program

J. Ferenbok presented the Translational Research Masters program at UofT. He is reaching out to trainees and faculty who might be interested in improving their translational skills while earning an MHS in Translational Research. For more details, please visit the website at <https://trp.utoronto.ca>

10. Registration Update

M. Morris presented the registration process throughout the academic year, including important date reminders. The dates for the next CMPA Resident Symposium can be found in the **attached slides**.

11. PGMEAC Membership

Deferred

12. MBA Opportunity for Residents

Professor William Mitchell met with Dr. Bandiera about securing support for residents to undertake a full time MBA. Rotman is willing to offer TWO Dean's Fellowships to cover \$90,000 of the \$110,000 tuition. Program details and application details are in the **attached briefing note**. Please circulate to all eligible residents.

Date of next PGMEAC Meeting: March 29, 2019 | PGME, Boardroom A