

Postgraduate Web Evaluation and Registration (POWER) Steering Committee

Terms of Reference

Updated January 2012

Membership:

Dr. Kevin Imrie, Physician in Chief, Sunnybrook Health Sciences Centre, **Chair**
Dr. Sal Spadafora, Vice Dean, PGME
Dr. Glen Bandiera, Associate Vice Dean, Admissions and Evaluation, PGME
Dr. Adelle Atkinson, Program Director, Core Pediatrics, **Deputy Chair**
Dr. Karl Iglar, Program Director, Family Medicine
Dr. Nikki Woods, Director of Evaluation, Department of Surgery
Dr. Jeannette Goguen, Director, Postgraduate Education
Dr. Jodi Herold, Evaluation Research Scientist & Coordinator
Dr. Julia Skiliarenko, PAIRO representative
Mr. Wes Robertson, Director, Administrative Computing, Discovery Commons
Ms. Loreta Muharuma, Director of Operations, PGME
Ms. Caroline Abrahams, Director, Policy and Analysis, PGME
Mr. Frazer Howard, UGME and MedSIS Steering Committee (observer)

Support: Ms. Alison Pattern, Ms. Khush Adatia, PGME Office

Goals and Objectives:

- To advise on priorities for development of the system
- To identify common needs among users of the system and compile a list of changes/new system developments and prioritize for implementation re costs, urgency, and majority use.
- To enhance and improve the use of reports and reporting tools in the evaluation and registration sections of the system.
- To advise on issues relating to evaluation as they arise
- To oversee and advise on inter-connections between POWER and other systems including: MedSIS, U of T Portal etc.

Reporting:

- The Steering Committee will report to the Vice Dean - Postgraduate Medical Education through the chair on recommendations related to POWER.

Meetings:

- The Committee will meet a minimum of 4 times per year usually at the PGME office. Guests may be invited to meetings at any time, and specific working groups may be established to work on special projects to inform the Steering Committee.

Technical Working Group:

- The Steering Committee will convene a Technical Working Group to provide advice on methodology, operations and system issues and enhancements.