Remediation Process for Residents

The purpose of remediation is to maximize your success in your training program.

**Step 1:** Meet with your Program Director (PD)

**Step 2:** Note resources for support:
- Office of Learner Affairs (OLA)
- PARO
- Learner Mistreatment

**Step 3:** PD and PGME develop your remediation plan

**Step 4:** PD emails remediation plan to you and meets with you to review

**Step 5:** PD invites you to RPC or CC meeting where your remediation plan will be discussed. You can accept or decline

**Step 6:** Remediation plan is finalized, you and PD sign plan

**Step 7:** Documents reviewed by the BOE-PG:
- Trainee profile
- Remediation plan
- ITER/ITARs

**Step 8:** Meet with PGME Associate Dean (or designate) and PGME Manager, Curriculum & Learner Assessment (or designate)

**Step 9:** You have the option to submit a letter to the BOE-PG. Residents do not attend BOE-PG meetings

**Step 10:** PD presents your remediation plan to the BOE-PG

**Step 11:** BOE-PG deliberates. BOE-PG decision letter is emailed to you and PD with info and process to appeal

**Step 12:** Start remediation plan. Plans can start before presentation to BOE-PG if you agree to the plan. PGME will connect you with coaches as outlined. Your program will connect you with tutors

**Step 13:** You will receive an Interim report at mid-point of remediation. Interim reports are reviewed by BOE-PG

**Step 14:** You will receive Final report at end of remediation. (An extension of remediation may be required to support you in meeting the objectives of the remediation)

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**Resources for support:**
- Temerty Faculty of Medicine Office of Learner Affairs
- PARO
- Learner Mistreatment

**More information:**
- For more information on remediation, please refer to the Guidelines for the Assessment of Postgraduate Residents of the Faculty of Medicine at the University of Toronto
- For more information on Appealing a BOE-PG decision, please refer to the Temerty Faculty of Medicine Guidelines for Appeals.
- For more information on the BOE-PG and meeting schedule, see https://pgme.utoronto.ca/about-pgme/boards-committees/
- BOE Frequently Asked Questions (FAQs) https://pgme.utoronto.ca/about-pgme/boards-committees/

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1 If you believe that an individual assessment does not reflect your performance discuss how to make a program level appeal with your PD