

PAAC Meeting

Tuesday, May 11, 2021

NOTES – Meeting Summary

Attendees: Bernice Baumgart (Chair), Savannah Clancey (Vice Chair), Catherine Wong (Secretary), Ayethida Walker, Massih Bidhendi, Carolyn Brooks, Sinthujah Santhirasiri, Bryan Abankwah, Theresa Vo, Lisa Bevacqua, Violetta Dukic, Dwayne Rodrigues, Nina Chana, Walaa Kheir, Laura Leigh Murgaski (Guest), Caroline Abrahams (Guest), Carolina Rios (Guest)

Regrets: Fiona Caprani, Paula Nixon, Maureen Morris, Nelson Cabral

Agenda/Minutes

1. Agenda Approval – Approved by Bryan and Carolyn
2. Approval of Minutes – to be sent out later

Announcements:

- Welcome to our new members – Nina Chana (Hematology) and Walaa Kheir (MedOnc)

Business Arising from Last Meeting

- No new business arising

Guest Speakers

Post Accreditation PA Survey (@ 1pm) - L. Murgaski

- 3 surveys were sent out, one to the PDs, one to the Pas, and one to those who participated in the Institutional Review
- Lots of positive feedback received through the survey
- Laura highlighted some comments that were interesting
- Time spent on the AQ varied widely between 20 to 250 hours, with an average of 57 hours
- Support from the PGME was well received
- Redacting documents was tedious but wouldn't have been necessary if we didn't have COVID
- Some PAs felt pressured to answer the reviewers questions a certain way, and some felt they couldn't be honest as it would affect the overall outcome of the review for their program
- One comment about abuse that a PA was experiencing was a great cause for concern and the committee felt further discussions need to be happen about it.
- Most of the committee members felt strongly that a peer support group/program should be created, where it is considered a safe space to talk about this and any other issues that a

colleague may be facing

- Also, need to be equipped with the right tools to help or deal with sensitive issues like abuse, etc.
- Will need to look into more depth on how to create the safe space and what the goal is for the support program

Elentra – Rotation Scheduler Demo (@ 1:30pm) - C. Abrahams & C. Rios

- A new rotation scheduler is being launched in Elentra and it's currently being tested with OBGYN
- Will eventually roll it out to the other departments/programs over the next 3 years
- We will also be able to add in teachers/supervisors without having to go through the current process
- The new features added to Elentra are a welcome addition
- The stipend feature in POWER will not be migrated over to Elentra yet
- POWER will still be used for registration purposes

Standing Items

3. Subcommittees

- Appreciation & Recognition of the PA Event
 - Many attendees enjoyed the event
 - Many would like to see Dalia invited back for another presentation
- Information Series/Communication Tool
 - Deferred

4. Strengthening Partnerships – Sinthujah Santhirasiri

- Received 75 responses for the survey
- Sinthujah presented the data and would like to hear some feedback from the committee as well as recommendations on how to proceed
- Should decide on what the group wants and come up with concrete recommendations and then bring it to the appropriate person or committee for further action

5. PGMEAC – Bernice Baumgart

- Deferred

6. Hospital Onboarding – Bryan Abankwah

- Streamlining working group
- Lots of talk about a system to use as a single source of truth
- Group is looking at trying to establish minimum requirements that students provide
- Also looking at having a single source of data entry and single ID badge, single

system/place for pagers

- Streamlining modules that are required of students, eg. Only following TAHSN approved modules and not adding ad-hoc modules that are hospital-specific

7. PAAC Awards

- Creating a new award named after Dan S, for a long standing Program Administrator who exhibits the same dedication and qualities as Dan
- Bernice would like to invite ?? from Surgery to help with the award as well as have someone from surgery sit on the committee

8. Spotlight

- Deferred

9. Recruitment – Policy for Review

- Bernice will be sending out emails to confirm everyone's renewal on the committee for another term
- Those who are not interested in staying on will be asked to recommend someone in their own department
- Bernice also announced that the executive committee will have completed their term and will be looking to the committee members for interest in taking over one of the positions

10. Open Forum

Next Meeting: to be determined