

UPDATED GUIDELINES & FORMS

Pre-Entry Assessment Program (PEAP)

PGMEAC

FRIDAY, OCTOBER 25TH, 2024

THE PRE-ENTRY ASSESSMENT PROGRAM (PEAP) OVERVIEW:

PURPOSE:

- Mandated by the CPSO to ensure International Medical Graduates (IMGs) are qualified for residency or clinical fellowship training.

WHO IT AFFECTS:

- IMGs starting clinical fellowships or residency training in Ontario.
- Residents from outside North America doing short-term electives at the University of Toronto.
- IMGs enrolled in a residency program outside North America and registered for an elective at U of T.

KEY POINTS:

- **Duration:** 4 to 12 weeks for standard PEAP; 2 weeks for Elective PEAP.
- **Assessment:** Evaluates clinical skills, knowledge, communication, and professional attitude.
- **Outcome:** Successful completion is required for further training.

KEY REVISIONS:

ASPECT CHANGED	NEW GUIDELINES	REASON FOR CHANGE
Language	Clear, consistent, and inclusive language	Ensure clarity and inclusivity
Assessment Period	Defined as 4 to 12 weeks, with an expectation to use the full 12 weeks	Set transparent expectations
Assessment Schedule	Transparent written and verbal feedback for initial, mid-point, and final evaluations at the 4th, 8th, and 12th week marks	Provide structured, regular feedback
Assessment Forms	Electronic, fillable forms with clear steps for conducting assessments	Streamline process and ensure consistency
Integration of Training	Effective July 1, 2025 , the COFM Deans approved the recognition of the PEAP assessment as creditable training time for residents	Integrate PEAP into residency program
Electives PEAP Details	Relocated to a separate document for ease of use	Simplify access and usability

WHY MOVE ELECTIVE PEAPS?

- Eligibility criteria are extensive:

Criteria for Elective PEAPs

To be eligible for an elective PEAP, the following criteria must be met:

- **Training:** Learners must have completed at least two years in a specialty or one year in Family Medicine.
- **Language of Patient Care:** Patient care during those years must have been conducted in English and/or French.
- **Letter of Support:** A letter from the Postgraduate Dean (or authorized equivalent) of the learner's home institution must accompany the application, confirming the learner's training level and abilities.
- **Funding:** Learners must be fully funded for the duration of the elective by an acceptable sponsoring agency from one of the following countries: Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, or the United Arab Emirates, in accordance with the pay scale outlined in the PARO-OTH Collective Agreement.
- **Work Permit:** Learners who are not Canadian Citizens or Permanent Residents must

- Duration of PEAP is only 2 weeks.
- Enhances clarity.
- Improves accessibility.

FORMS BEFORE:

PRE-ENTRY ASSESSMENT PROGRAM (PEAP) DETAILED ASSESSMENT FORM (RESIDENTS AND FELLOWS) May 2002

Name of Candidate: _____

Names of Assessor(s): _____

Program: _____ Date of Assessment: _____

Note: This Detailed PEAP Assessment Form is an internal department document to be used to assess PEAP candidates, including their communication skills: 1) at the end of the 2nd week of the PEAP, and 2) at the end of the 4-12 week PEAP period. Both assessments remain in the program/department files. This assessment information can also be used to complete the summary PEAP Evaluation Form, which the Program Director must sign and forward to the PGME Office at the end of the PEAP to complete the registration and licensing process.

for grading legend, see page 2

CRITERIA	DESCRIPTION	U	BE	ME	AE	O
1. CLINICAL SKILLS						
Compre-	Explores leads, obtains relevant past, family and personal history, reviews all systems, those related to problem(s) in					

FORMS AFTER:



PRE-ENTRY ASSESSMENT PROGRAM (PEAP) FOR RESIDENTS AND CLINICAL FELLOWS ***DETAILED PEAP ASSESSMENT FORM***

Clear Form

The detailed PEAP assessment form is an internal program document to be used to assess PEAP learners (including their communication skills). The detailed assessment form should be completed throughout the PEAP (at the initial [4th week] and mid-point [8th week] period).

SECTION 1 [TO BE COMPLETED BY THE PROGRAM]

Name of Learner:	<input type="text"/>
Assessor/Supervisor's Name:	<input type="text"/>
Assessor/Supervisor's E-mail:	<input type="text"/>
Residency or Clinical Fellowship Program:	<input type="text"/>
Date of Assessment:	<input type="text" value="DD/MM/YYYY"/>
Detailed Assessment Form Period:	Initial (4 th week) <input type="checkbox"/> Mid-Point (8 th week) <input type="checkbox"/> Other <input type="checkbox"/>



KEY MESSAGING TO PROGRAMS:

DURATION:

- Expectation to use the full 12 weeks.

ASSESSMENT INTERVALS:

- Transparent written and verbal feedback for:
 - initial (4th week)
 - mid-point (8th week)
 - final evaluation (12th week)

CREDITABLE TRAINING TIME:

- Effective July 1, 2025, the COFM Deans approved the recognition of the PEAP assessment as creditable training time for residents.

UPDATED PEAP GUIDELINES & FORMS:

PLEASE FIND THE LINKS TO THE REVISED GUIDELINES:

- [NEW PEAP GUIDELINES](#)
- [NEW ELECTIVE PEAP GUIDELINES](#)

PLEASE FIND THE LINKS TO THE REVISED FORMS FOR RESIDENTS & FELLOWS:

- [PEAP DETAILED & FINAL ASSESSMENT FORMS](#)

QUESTIONS?

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