

Appendix 1: Sample ITAR

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University of Toronto, Department of Laboratory Medicine, Anatomical Pathology PGY1 Medical Oncology Rotation (FOD) In-Training Assessment Report (ITAR)

Rotation Service : _____
Period : _____
Trainee : _____
Teacher/Supervisor : _____
Location/Site : _____

Preamble

Please review the Rotation Plan before completing the form. The Rotation Plan can be found by clicking link:

[Medical Oncology - FOD](#)

The appropriate assessments were completed during this rotation, as outlined in the Rotation Plan (e.g. procedure logs, chart documentation assessment, MSF, rounds assessment):

- ☐ Yes
☐ No
☐ In Progress
☐ Not Applicable

This Rotation

Rating Scale Descriptors:

Please note: 3 or higher is a pass.

1. Below Expectations for Training Level:

- Below the minimally acceptable level for a trainee at this postgraduate level in the specified practice context (i.e., patient population, learning environment, practice setting).
- Does not know limits or ask for assistance
- when needed. Not responding to feedback.

3. Meets Expectations For Training Level:

- Demonstrates a solid understanding of the issues, interpretation of problems and basic implementation of solution(s). Does what is expected.
- Handles common or straightforward situations and presentations competently.

5. Exceeds Expectations For Training Level:

- Demonstrates ease and efficiency in handling common, straightforward as well as increasingly complex situations and presentations. Demonstrates excellence in his or her understanding of the issues, ability to interpret problems and implement solutions.
- Exceeds the benchmark for competent performance at the training level.

	Below expectations for training level	2	Meets expectations for training level	4	Exceeds expectations for training level	N/A
	1	2	3	4	5	N/A
Conducts an appropriate history and physical examination and recognizes pertinent abnormalities.	0	0	0	0	0	0
Develops a differential diagnosis, plans investigations to obtain ancillary clinical information (e.g. laboratory investigations, diagnostic imaging) and demonstrates knowledge of principles of management for commonly presenting patient illnesses.	0	0	0	0	0	0
Integrates pathological diagnoses and other laboratory findings into the multidisciplinary approach to patient management.	0	0	0	0	0	0
Establishes a therapeutic relationship with patients and communicates well with family.	0	0	0	0	0	0
Cooperates and works effectively with all members of the health care team.	0	0	0	0	0	0

Progress In Training - Learner Handover

MEDICAL EXPERT COMPETENCIES including: Demonstrates the basic scientific and clinical knowledge relevant to Medical Oncology and is generally able to relate it appropriately to patient care.

Acceptable?

- ☐ Yes
☐ No

COMMUNICATOR COMPETENCIES including: Communicates effectively and empathetically with patients and their families. Communicates their level of training and involvement in patient care with patients and colleagues.

Acceptable?

☐ Yes

☐ No

COLLABORATOR COMPETENCIES including: Presents relevant information to supervisors in a clear, concise manner. Consults effectively and provides appropriate transition of care with other physicians and health care professionals. Participates effectively on health care teams.

Acceptable?

☐ Yes

☐ No

LEADER COMPETENCIES including: Takes appropriate safety precautions for self and others. Identifies gaps in knowledge by seeking feedback. Demonstrates time management skills to reflect and balance priorities for patient care in the medical oncology setting.

Acceptable?

☐ Yes

☐ No

HEALTH ADVOCATE COMPETENCIES including: Demonstrates the sensitivity to meet the non-physical as well as the physical needs of the patient and helps to organize appropriate hospital resources such as chaplaincy, dietician, social service, psychology, occupational health and physiotherapy. Supports health of patients/families by appropriate referrals, support and information on health maintenance, lifestyle, community/home resources.

Acceptable?

☐ Yes

☐ No

SCHOLAR COMPETENCIES including: Effectively uses evidence in day-to-day clinical work. Reads around cases and is knowledgeable about own patients. Demonstrates ability to meet ongoing learning needs with respect to management of commonly presenting patient situations.

Acceptable?

☐ Yes

☐ No

PROFESSIONAL COMPETENCIES including: Demonstrates a commitment to patients and their families, as well as to their profession and to society, through ethical practice. Exhibits proper professional behavior. Is punctual, prepared, reliable, honest, and completes responsibilities in a timely fashion.

Acceptable?

☐ Yes

☐ No

Is the resident on an appropriate trajectory for this point in training?

- ☐ Yes
- ☐ No

Needs: Are there any areas that need focused work in the next rotation?

☐ Yes

☐ No

If Yes to areas that need focused work in the next rotation, please describe below:

Overall Performance related to this Rotation

Please note: 3 or higher is a pass.

	Below expectations for training level	2	Meets expectations for training level	4	Exceeds expectations for training level	N/A
	1	2	3	4	5	N/A
OVERALL performance related to this educational experience.	0	0	0	0	0	0

Feedback and Comments

Describe Strengths

Actions or Areas for Improvement

Other Comments