

The Trainee's Connection to PGME and Information Series Kick-Off

Loreta Muharuma, Director, Operations
Maureen Morris, Associate Director, Operations
Lisa Bevacqua, Event and Project Planner

Thursday, October 13, 2016



Welcome



Agenda

- Introductions and Activity
- Faculty of Medicine, Post MD and PGME
- Our Partners
- Our Learners
- Panel Discussion
- 2016-17 Information Series
- CAMEO
- What else PGME is up to this year!



Introductions and Activity

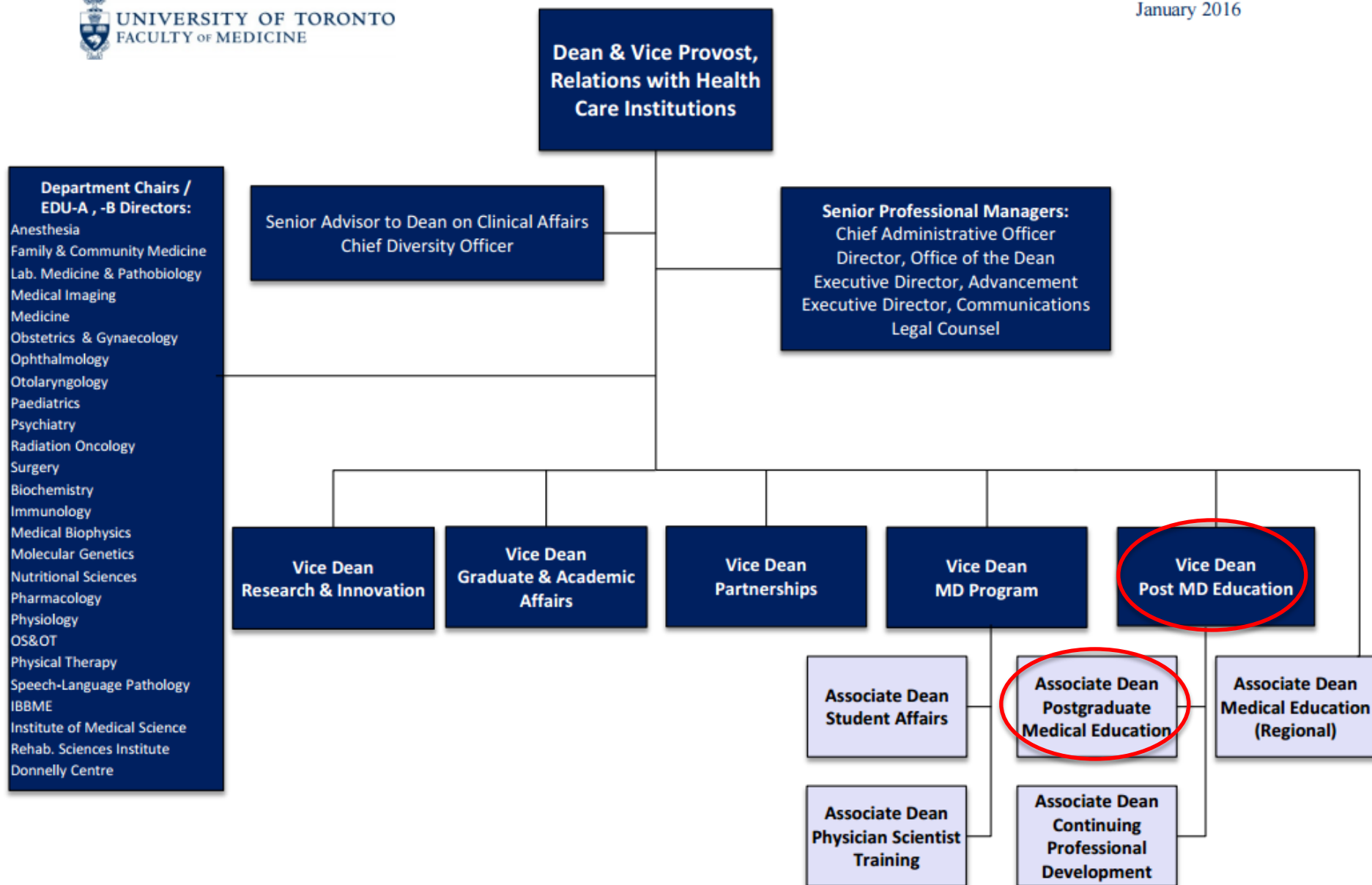


Introductions and Activity



Info
Session







Post MD Education

MESSAGE FROM THE VICE DEAN

DR. SALVATORE
SPADAFORA

POSTGRADUATE MEDICAL EDUCATION

79
RESIDENCY PROGRAMS
ACCREDITED BY THE
RCPSC AND THE CFPC

EDUCATION FOR
RESIDENTS AND
FELLOWS

CONTINUING PROFESSIONAL DEVELOPMENT

LEADERSHIP AND
EXCELLENCE IN
CONTINUING
PROFESSIONAL
DEVELOPMENT AND
MEDICAL EDUCATION

GLOBAL HEALTH

INTER-SPECIALTY
LOCAL AND GLOBAL
HEALTH
PROGRAMMING AND
INITIATIVES

NATIONAL AND
INTERNATIONAL
EXPERIENCE



Postgraduate Medical Education

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[APPLICATION
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DEAN](#)

[ORIENTATION RESOURCES
FOR
NEW
TRAINEES](#)

[GLOBAL HEALTH](#)



[POWER](#)



[PORTAL](#)



[PGCORED](#)



[EXCHANGE](#)

NEWS

FALL/WINTER HOURS & SEPT. 5 CLOSURE

September 2, 2016



The Post MD Education Office will be closed Monday, September 5 for the Labour Day holiday. On Tuesday, September 6 the office will return... [CONTINUE READING THIS POST](#)

NEW PGME WEBSITE LAUNCHES JULY 1

July 1, 2016



The pre-existing PGME website (pgme.utoronto.ca) will be running concurrently with the new version (postmd.utoronto.ca) until September 1 2016 and will then

EVENTS

PROGRAM & FAMILY MEDICINE SITE DIRECTORS' DEVELOPMENT MEETING

SEPTEMBER 13, 2016 11:30 AM - 3:30 PM

[ADD TO GOOGLE CALENDAR](#)

This workshop will cover all the basics. At the end of this workshop you will know who to contact at PGME from POWER to... [CONTINUE READING THIS POST](#)

TISLEP 2016

SEPTEMBER 27, 2016

Registration

- Appointments, Transfers, Visas, UHIP,
- CMPA, CPSO, Immunization, FITERs, Payroll

Education & Research

- PGCorEd, Internal Review, Accreditation,
- Curriculum Innovation – Competency Based Education, PD Support
- Board of Examiners, Remedial Resources

Policy & Analysis

- Quotas, Performance Indicators, Exit Survey
- POWER System, Annual Reports

Wellness

- Counseling, Referrals, Stress-Buster Workshops
- Work Life Balance, Culture of Wellness

Academic Leads

- Strategic Initiatives: Leadership, Resource Stewardship, Global Health, Humanism & Professionalism, Simulation



PGME by the Numbers...

- Only school in Canada to offer **ALL** RCPSC and CFPC accredited programs: 79 Programs in total
- >100 Residency and Fellowship Program Directors
- 8 Fully Affiliated Institutions, 18 Community Affiliates, and numerous teaching practice sites
- Over 2,000 Residents and 1,300 fellows



Our Partners

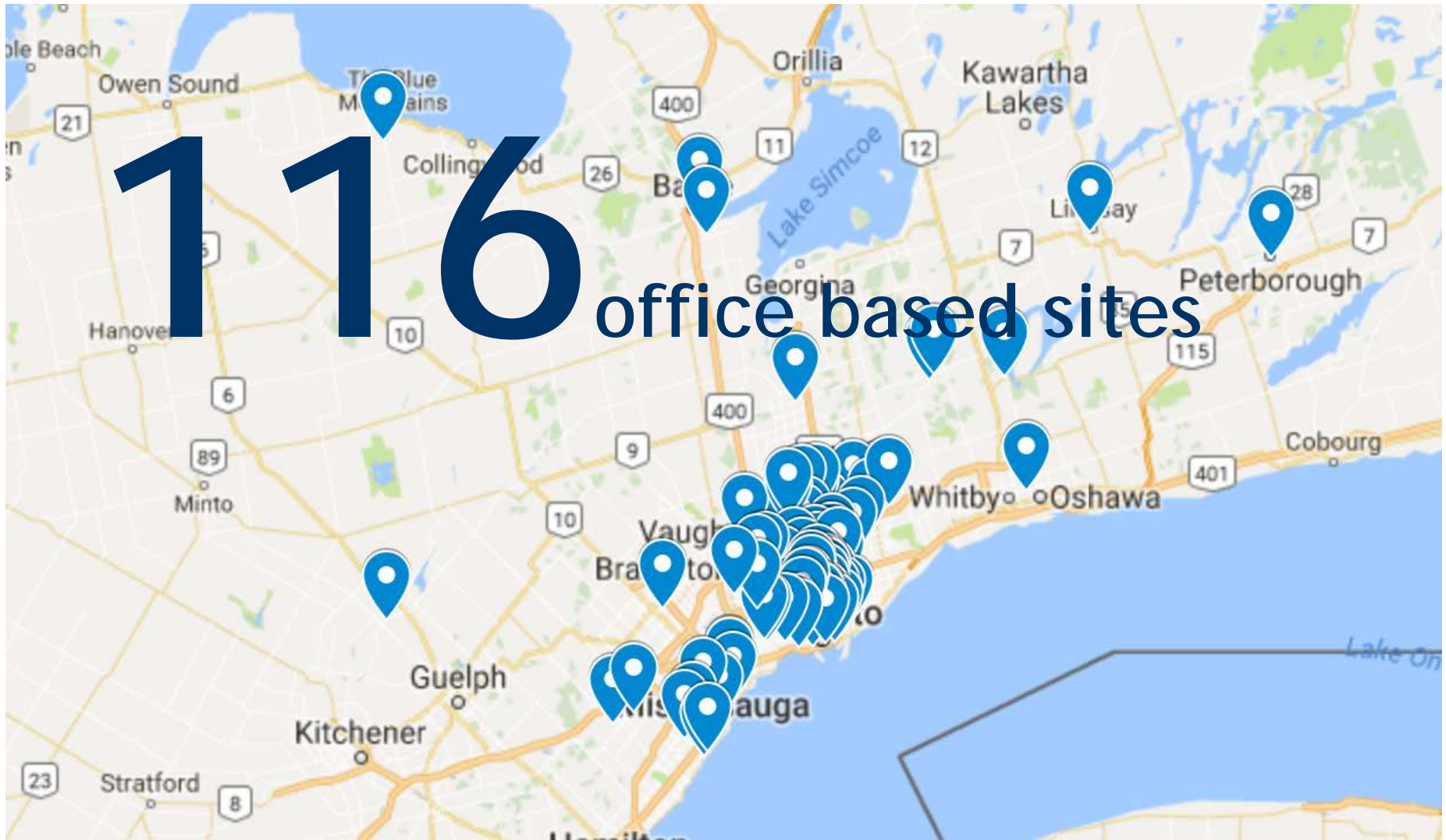


26 Affiliated Institutions

| FULL AFFILIATE | COMMUNITY AFFILIATE | COMMUNITY AFFILIATE: SPECIALTY CARE |
|--|----------------------------------|--|
| Baycrest Centre | Humber River Regional | George Hull Centre |
| Bloorview Kids Rehab | Lakeridge Health Network | Hincks-Dellcrest |
| Centre for Addiction and Mental Health | Markham Stouffville Hospital | Ontario Shores |
| Sinai Health System (Mount Sinai Hospital & Bridgepoint Health) | North York General Hospital | Providence Healthcare |
| St. Michael's Hospital | Royal Victoria Hospital | Surrey Place Centre |
| SickKids Hospital | Scarborough Hospital | West Park HC Centre |
| Sunnybrook Health Sciences Centre | St. Joseph's Health Centre | Waypoint MHC |
| University Health Network | Southlake Regional Health Centre | |
| Women's College Hospital | Toronto East Health Network | |
| | Trillium Health Partners | |



Our Partners



Our Partners

- Fellowship Administrators
 - Program Administrators
 - Medical Education Coordinators
 - Family Medicine Site Administrators
 - Call Stipends Contacts
 - Administrative Assistants
 - Business Managers, Supervisors...
- ...and the list goes on!



Our Learners



Residents

- Training leads to RCPSC or CFPC certification



Clinical Fellows

- Advanced “topping off training” for medical specialists or family physicians



Electives

- Short-term training (6 months max.) for residents or fellows registered at other medical schools



Research Fellows

- No patient contact whatsoever
- PGME registration optional

Not Registered with PGME:

Observers | No UofT status, Arranged through hospitals

Post-Doctoral Fellows | Post-PhD period of mentored research, No patient contact



Admissions

- Pools Framework
 - A – CMGs
 - B – IMGs
 - C – VISA trainees
- Ministry Quotas
- Transfers
- Societal Needs
- Toronto Capability & Capacity
- 4 CaRMS matches (PGY1, Medicine Subspecialty, FM – Emerg)
 - Surgery SS
 - Psychiatry
 - Ob/Gyn
 - Medical Imaging
- Fellows
- Visa Trainees



CaRMS PGY1 Match Performance:

Vacancies after First Iteration: 2010 - 2016

| Academic Session | Quota | Toronto Vacancies | Other Ontario Universities Vacancies | Total Canadian Universities (incl. Ontario) Vacancies |
|------------------|-------|-------------------|--------------------------------------|---|
| 2016 | 407 | 0 | 49 | 213 |
| 2015 | 417 | 0 | 54 | 216 |
| 2014 | 417 | 0 | 50 | 228 |
| 2013 | 416 | 0 | 82 | 299 |
| 2012 | 416 | 2 | 79 | 271 |
| 2011 | 397 | 2 | 93 | 303 |
| 2010 | 380 | 0 | 93 | 302 |

2



Quotas Allocation Committee

- Subcommittee of PGMEAC
- **Mandate: ...oversight for the quotas allocation process for all major points of entry to residency training...**
 - Annual survey of all residency programs
 - Considers HHR planning priorities and needs-based models
 - Establish principles for allocation
 - Future directions – best practices



PGME Enrolment: 2015-16

| Department/Division/Unit | FELLOW | PGY | Total |
|--------------------------------|--------------|--------------|--------------|
| Anesthesia | 134 | 108 | 242 |
| Critical Care, Adult | 46 | 19 | 65 |
| Critical Care, Peds | 24 | 2 | 26 |
| Diagnostic Radiology | 106 | 73 | 177 |
| Family Medicine | 33 | 446 | 479 |
| Laboratory Medicine | 40 | 46 | 86 |
| Medical Genetics | 5 | 11 | 16 |
| Medicine | 409 | 563 | 968 |
| Obstetrics & Gynaecology | 41 | 83 | 124 |
| Ophthalmology | 37 | 32 | 69 |
| Otolaryngology | 20 | 29 | 49 |
| Paediatrics | 229 | 159 | 387 |
| Palliative Medicine | 0 | 5 | 5 |
| Psychiatry | 58 | 198 | 256 |
| Public Health & Preventive Med | 0 | 23 | 23 |
| Radiation Oncology | 39 | 28 | 67 |
| Surgery | 269 | 276 | 545 |
| TOTAL | 1,486 | 2,100 | 3,579 |

- Distinct trainees, not FTEs
- Includes both clinical and research fellows
- Trainees may be registered as residents and clinical fellows in the same year.



Registration Requirements



I'm needed in the
OR!!
But first I have to
REGISTER?

☐ CPSO



☐ CMPA



L'ASSOCIATION
CANADIENNE
DE PROTECTION
MÉDICALE

THE CANADIAN
MEDICAL
PROTECTIVE
ASSOCIATION

☐ Immunization



☐ Hospital Health & Safety
Policy Modules



☐ Payroll Forms*



☐ Work Permit \ Visa*



☐ UHIP*



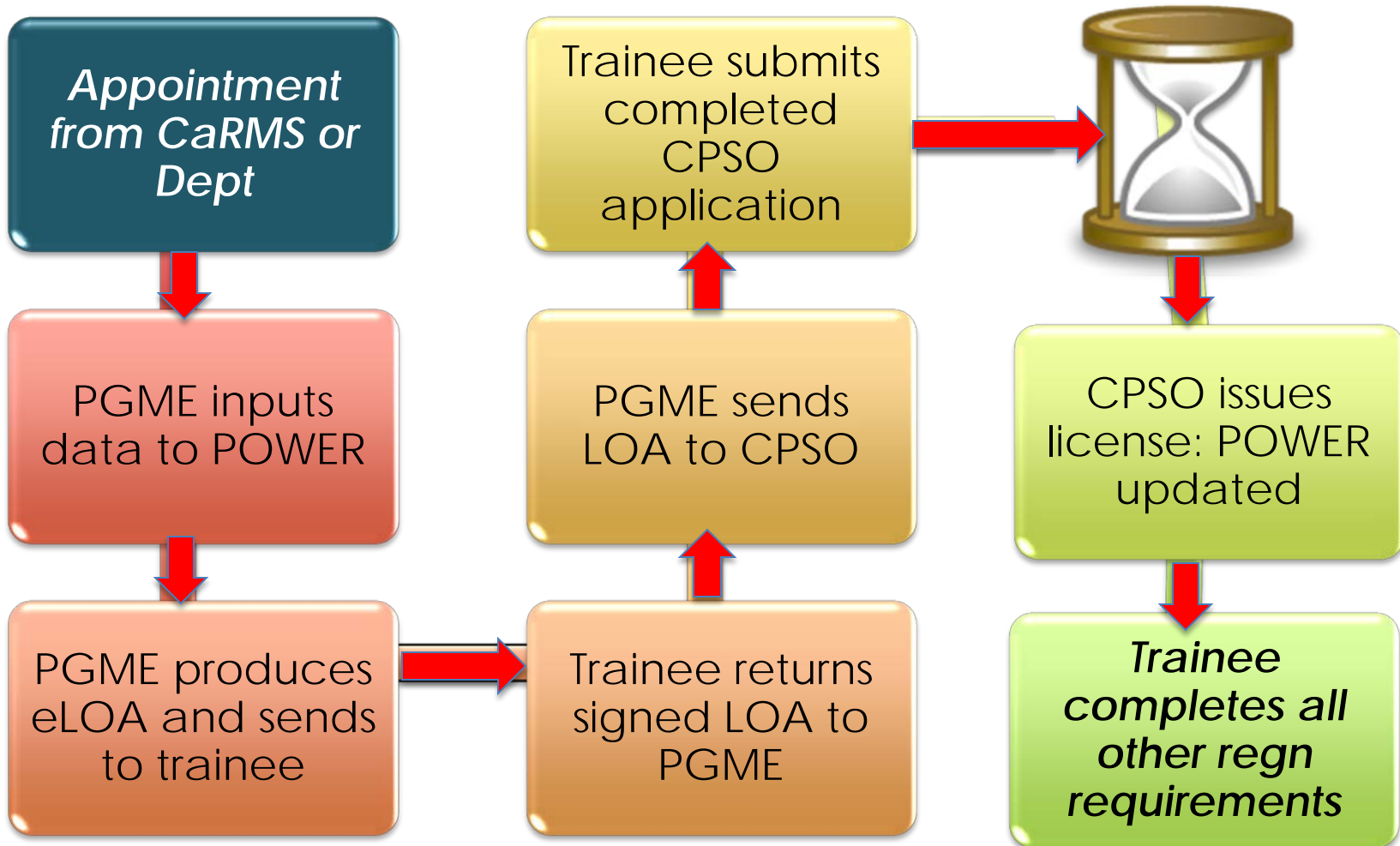
☐ On-Line Regn + Fee



☐ Vulnerable
Sector Screen (VSS)



Summary of Licensure & Appointment Process



7 HHSP Modules

☐ Rotations

☐ Forms Received

☐ Hospital Health Safety and Policy e-Learning Modules

| Hospital Health, Safety and Policy e-Learning Module | Completed |
|--|-------------------------------------|
| <input checked="" type="checkbox"/> Hands Hygiene | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Privacy and Personal Health Information | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Sharps Safety Module | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Worker Health and Safety Awareness | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Working Together: The Code and the AODA | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Workplace Hazardous Materials Information System | <input checked="" type="checkbox"/> |
| <input checked="" type="checkbox"/> Workplace Violence and Harassment | <input checked="" type="checkbox"/> |

☐ Messages



Resident Payroll

- Administration of payroll salary, benefits, chief and senior bonuses, call stipends for approximately 1,800 residents
- 2015-16 payroll funding = \$143 million
- Maternity leave, sick leave
- PARO contract, dues, LTD
- Quarterly reporting to Ontario Ministry of Health; submission of financial statements

Why University Registration?



12

- The Royal College of Physicians and Surgeons of Canada (RCPSC) and the College of Family Physicians of Canada (CFPC) accredit only those residency programs which are under the direction of a Canadian university medical school



11



THE
COLLEGE
OF
PHYSICIANS
AND
SURGEONS
OF
ONTARIO

- The Medicine Act (Section 11), enforced by the College of Physicians and Surgeons of Ontario, states a licensee must have an appointment in a postgraduate medical education program at an accredited medical school in Ontario



UNIVERSITY OF
TORONTO

- Hospital-University Affiliation Agreement requirement



Elective Registration

■ McMaster

■ NOSM

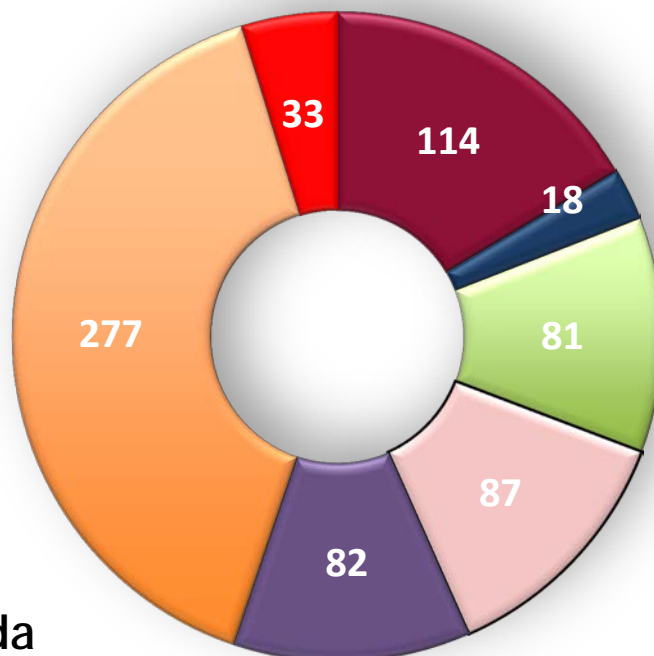
■ Ottawa

■ Queen's

■ Western

■ Other Canada

■ US/International



- 55% from Ontario schools
- 45% other Canadian provinces
- 5% US and International
- Over 900 elective trainees annually
- Up to 15 weeks per CPSO
- Same registration requirements apply
- No fees
- On-line electives system for approvals

5



University of Toronto:

A Centre of Clinical Fellowship Training

- A dynamic inventory of over 500 different clinical fellowships, varying from standardized fellowships (e.g. Cardiac Imaging) to clinical fellowships developed for the individual trainee
- Education and advisory committee specifically for fellows (FEAC)
- 68% of all fellows in Ontario*
- 47% of all fellows in Canada*

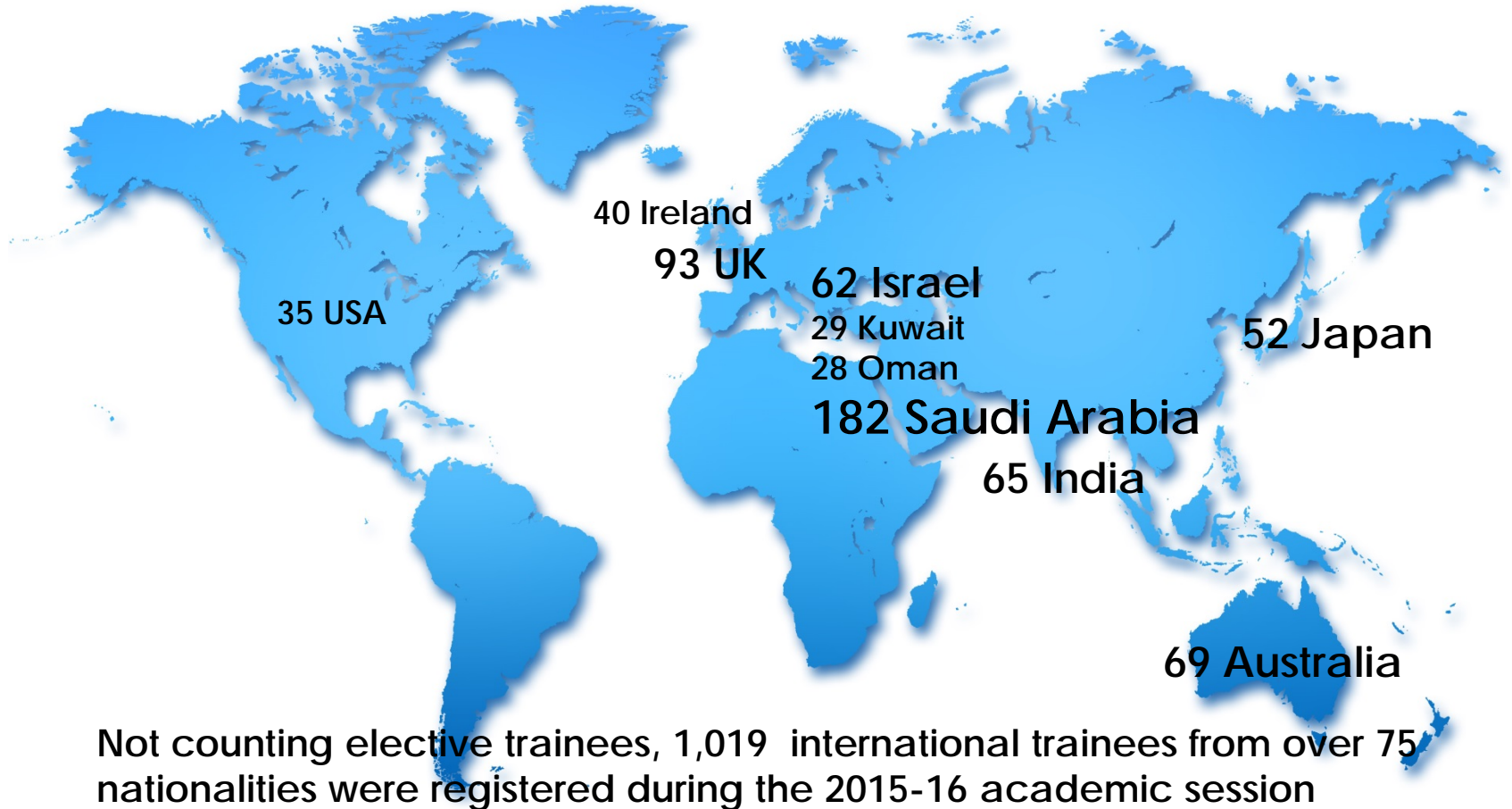
* 2015-16 Canadian Post-MD Education Registry (CAPER) Annual Census



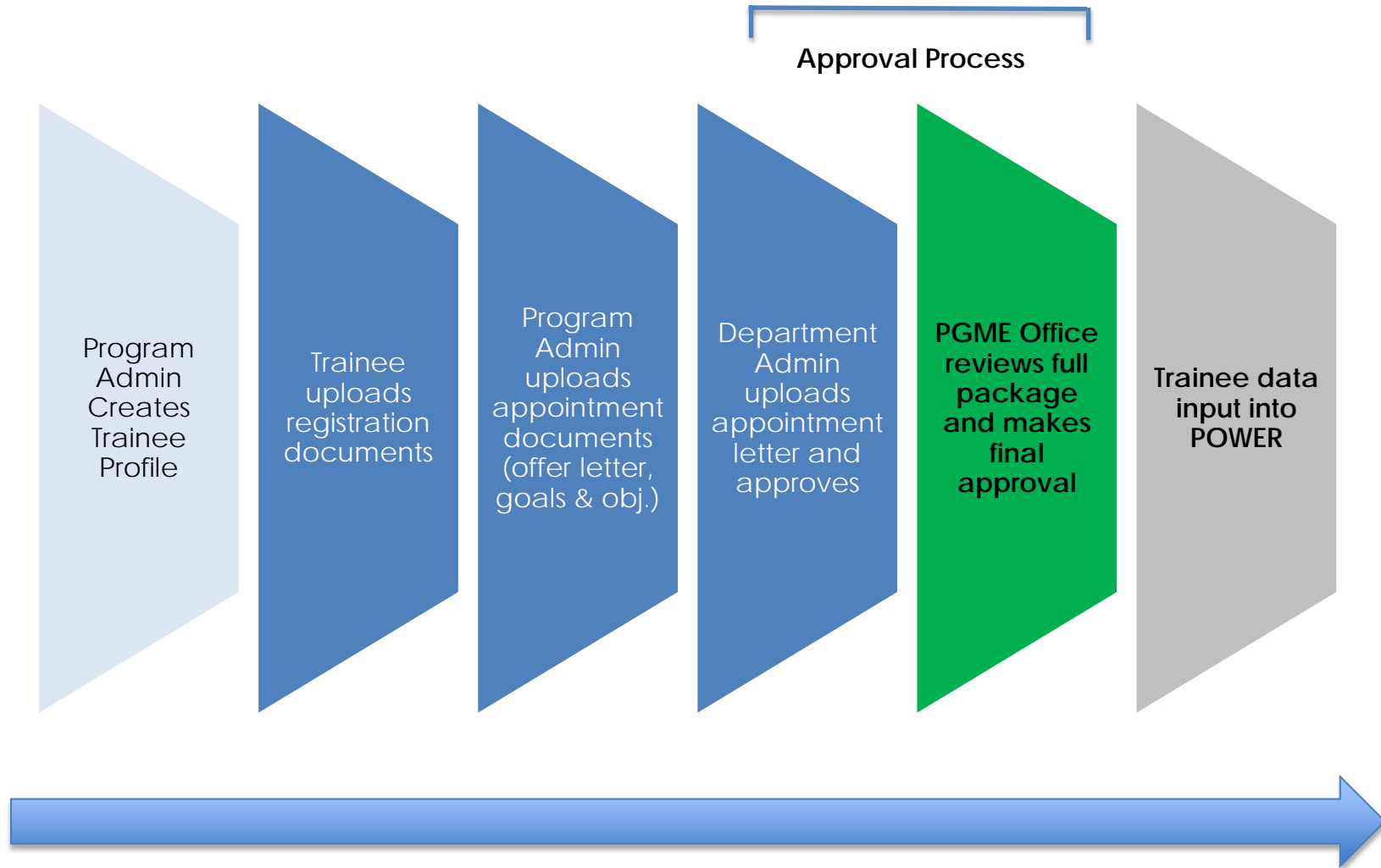
International Residents and Fellows

Citizenship of International Trainees Registered in 2015-16

Total International Trainee Enrolment: 1,019



Online Appointment Tracking System



Assessment for International Medical Graduates - PGY1 Residents

- 79% of fellows and 22% of residents have non-North American MDs
- For those matched through PGY1 CaRMS:
- Ministry-funded IMG Family Medicine residents and specialty residents must enroll in a Pre-Residency Program at Touchstone Institute
- Assessment Verification Period:** 12 weeks for MOH-funded IMG residents

COUNCIL OF
ONTARIO FACULTIES
OF MEDICINE
An affiliate of the Council of Ontario Universities

PRE-ENTRY ASSESSMENT PROGRAM (PEAP) for FELLOWS

FINAL ASSESSMENT FORM

The Pre-Entry Assessment Program (PEAP) for Fellows is an assessment process that evaluates certified international medical specialists to determine whether they can function at the level of Ontario residents who have completed their primary certification and are qualified to enter an Ontario fellowship program.

The PEAP process allows for appropriate, supervised clinical activity. A PEAP candidate is assessed in a multidisciplinary environment where there is patient input on an ongoing basis. The PEAP must meet the following criteria:

a) be of four to twelve weeks in duration
b) be taken at a medical school in Ontario
c) provide assessment of the candidate's current knowledge and competence in the specialty in which the candidate is seeking postgraduate education.

To be completed by the Assessor:

Location and Dates of the Pre-Entry Assessment Program:

| Department | Hospital | Dates | Duration (Wks) | Name of Assessor |
|------------|----------|-------|----------------|------------------|
| _____ | _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ | _____ |

Cumulative Summary Observed Assessments:

| | U | BE | ME | AE | O | Legend |
|------------------------|---|----|----|----|---|-----------------------|
| Clinical Skills | | | | | | U-Unsatisfactory |
| Technical Skills | | | | | | BE-Below Expectations |
| Knowledge and Judgment | | | | | | ME-Meets Expectations |
| Communication Skills | | | | | | AE-Above Expectations |
| Professional Attitudes | | | | | | O-Outstanding |

Has the assessment of the candidate included assessment of the candidate's basic skills in internal medicine, obstetrics and gynaecology, pediatrics, psychiatry and general surgery, appropriate for practice in the discipline in which the candidate is seeking postgraduate education?

Yes _____ No _____

Has the assessment of the candidate included assessment of the candidate's ability to demonstrate receptive and productive fluency in one of the official languages of Ontario sufficient for safe and effective medical practice in the residency program?

Yes _____ No _____

Has the candidate successfully completed the Pre-Entry Assessment Program?

Yes _____ No _____

Comments:

Touchstone PEAP Final Assessment Form - RESIDENTS, rev March 28, 2013

PEAP/Primer

- Any international resident/fellow
- **Pre-Entry Assessment Program:** 4-12 week assessment period prior to obtaining full education license
- **Canadian Medicine Primer:** a 2-week orientation program (with an optional Family Medicine module) offered to internationally sponsored trainees by Touchstone Institute

3



Postgraduate Web based Evaluation and Registration System (POWER)

- 10,300 learner evaluations
- 11,750 teacher evaluations
- 11,000 rotation evaluations
- Hundreds of separate rotation services
- 125 teaching sites
- 79 Programs
- Training available



**6, 8, 18
& 19**



Board of Examiners PG Governance

Board of Examiners – PG

- Chair & Faculty Members appointed by Faculty Council
- Works within:
 - *BOE-PG Terms of Reference*
 - *Guidelines for Evaluation of Postgraduate Trainees of the Faculty of Medicine at the University of Toronto (including Appeals Policy)*

Meetings

- 9-12 meetings annually
- Resident required for quorum



Office of Resident Wellness

- Support services to residents and fellows in need
- Curricular development
- Scholarly work in physician health in medical education

Pgwellness@utoronto.ca | 416-946-3074

9



What Do We Do?

- **PG Trainee Support:**
 - Resident, Program, Other PGME units
- **Education:**
 - Resident (workshops, seminars, retreats)
 - Faculty development
- **Policy development, scholarship, research**
- **Counselling/Coaching**
 - Wellness-performance coaching
 - Short-term counselling and support for referrals to long-term providers
 - Performance anxiety (remediation, exam)



Awards Administration

- Awards Adjudication Committee
 - Over \$200K in research awards annually

| Award Name | Eligible Group |
|---|---|
| PARO Trust Fund: Resident Teaching Award | PG Medical Residents |
| Postgraduate Research Awards | PG Medical Trainees. A small number of awards are available for U of T graduate students, ranging in value from \$50-\$1,400. |
| Postgraduate Medical Trainee Leadership Awards | PG Medical Residents or Fellows |
| CSCI/CIHR Award | PG Medical Residents |
| | |
| Excellence in Postgraduate Medical Education | Faculty of Medicine faculty members |
| The Sarita Verma Award for Advocacy & Mentorship in Postgraduate Medicine | Faculty of Medicine faculty or staff member/group |
| Social Responsibility Award in PGME | Faculty of Medicine faculty member or resident |
| Clinician Scientist and Clinician Educator Graduate Scholarship Program | PG residents in graduate program supported by Dept |



Completion of Training Certificate

- With departmental approval, PGME produces certificates for:
 - Residents who have finished their residency program
 - Clinical fellows who have successfully completed the goals and objectives of their clinical fellowship (minimum 6 months)
- Fellowship name = name on the statement of goals and objectives submitted to the CPSO



Other PGME Activities

- Orientation
- Transfer Requests
- Verifications
- Medical Trainee Day Reporting
- Best Practices Promotion
- Communications, social media
- Faculty Development
- Global Health Education
- Internal Reviews & Accreditation
- On-line Resources (PGCorEd, CIPEd, PGMEExchange)
- PD Meetings (PGMEAC)
- Provincial/National Med Ed Membership
- Community Preceptor tracking and payment

14



Panel Discussion

Bernice Baumgart

Family Medicine Site Coordinator

Tracia Young

Program Administrator/Medical Education Coordinator

Daniel Johnston

Program and Fellowship Coordinator



2016-17 Information Series

| 2016-17 PGME Administrators' Information Series | | | | | | | |
|---|------------------------------|------------|---|-------------------------|--------------|------------|-----------|
| | Date | Start Time | Session Title | Target Audience | Content Type | Location | Duration |
| 1 | Thursday, October 13, 2016 | 11:30 AM | PGME: The Trainee's Connection to PGME and Information Series Kick-off | All | Adapted | Downtown | 2 hours |
| 2 | Tuesday, October 25, 2016 | 9:00 AM | CaRMS Basics for PGY1 Entry Programs | PGY1 Entry PAs | Repeat | Downtown | 2 hours |
| 3 | | 11:00 AM | Sponsor Trainees and Funding | All | NEW | Downtown | 2 hours |
| 4 | Thursday, November 9, 2016 | 9:30 AM | Accreditation: Written Reports | PAs - Specific Programs | NEW | Downtown | 2 hours |
| 5 | Wednesday, November 30, 2016 | 9:00 AM | Electives | All | Updated | Downtown | 2 hours |
| 6 | | 11:00 AM | New to POWER | New POWER Users | Updated | Downtown | 2 hours |
| 7 | Thursday, December 1, 2016 | 10:00 AM | Electives & What's New in POWER | All | Updated | Sunnybrook | 3 hours |
| 8 | Tuesday, December 13, 2016 | 9:00 AM | Re-appointments in POWER | All | Repeat | Downtown | 1.5 hours |
| 9 | Thursday, January 12, 2017 | 9:00 AM | BOE, Remediation and Resident Wellness | PAs | Updated | Downtown | 2 hours |
| 10 | | 11:00 AM | Competency Based Medical Education and CanMEDS 2015 | PAs | Updated | Downtown | 2 hours |
| 11 | Wednesday, February 15, 2017 | 10:00 AM | College of Physicians and Surgeons of Ontario | All | Updated | Downtown | 2 hours |
| 12 | March TBA | 10:00 AM | Royal College 101 | All | Updated | Downtown | 3 hours |
| 13 | Thursday, March 23, 2017 | 9:30 AM | Accreditation: Written Reports | PAs - Specific Programs | NEW | Downtown | 2 hours |
| 14 | Tuesday, April 4, 2017 | 9:00 AM | PGCorEd | All | NEW | Downtown | 2 hours |
| 15 | | 11:00 AM | Event Planning: Workshops, Meetings and Socials Events from concept to evaluation | All | Adapted | Downtown | 2 hours |
| 16 | Thursday, May 11, 2017 | 9:00 AM | Minimizing the Room for Misinterpretation of Your Good Intentions | All | NEW | Downtown | 2 hours |
| 17 | | 11:00 AM | PARO-CAHO Contract | All | Repeat | Downtown | 2 hours |
| 18 | Wednesday, May 17, 2017 | 11:00 AM | POWER: Preparing for the New Training Session | All | Repeat | Downtown | 2 hours |
| 19 | Thursday, May 25, 2017 | 11:00 AM | POWER: Preparing for the New Training Session | All | Repeat | Downtown | 2 hours |
| 20 | Wednesday, May 31, 2017 | 12:00 PM | Year-End Appreciation Event | All | | Downtown | 3 hours |

as of October 3, 2016



Where to find this online



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UNIVERSITY OF TORONTO

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FOR APPLICANTS

FOR CURRENT TRAINEES

FOR FACULTY & STAFF

ABOUT PGME

Accreditation

Access administrative resources

Competency by Design (CBD)

Make an award nomination

Contact Postgraduate Medical Education

Find Wellness Resources for trainees

Stay informed: Administrator Info Series

Review re

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Make an a

Contact Po

Find Well

Stay informed: Administrator Info Series

NEWS

POWER Evaluations Newsletter | Issue 1
October 7, 2016

Don't miss the 4th Annual Mindfest on October 5th!
September 30, 2016

| Date | Start Time | Session Title | Target Audience | Duration | Documentation |
|-----------------|------------|--|-------------------------|----------|---------------|
| Thurs 13-Oct-16 | 11:30AM | PGME: The Trainee's Connection to PGME & Information Series Kick-off | All | 2 hours | |
| Tues 25-Oct-16 | 9:00AM | CaRMS Basics for PGY1 Entry Programs | PGY1 Entry PAs | 2 hours | |
| | 11:00AM | Sponsored Trainees & Funding | All | 2 hours | |
| Thurs 9-Nov-16 | 9:30AM | Accreditation: Written Reports | PAs - Specific Programs | 2 hours | |
| Wed 30-Nov-16 | 9:00AM | Electives | All | 2 hours | |
| | 11:00AM | New to POWER Training | All | 2 hours | |



Post MD Education
UNIVERSITY OF TORONTO

Canadian Administrators in Medical Education Operations

Bernice Baumgart
CAMEO Representative



What other exciting things is PGME doing this year?

- Subscription to Information Series
 - This email will be sent out shortly
- Creation of the Advisory Committee
 - Nominations must come to us from your Clinical Department Business Manager
- CBD and U of T



Thank you

Questions?



**Call Early, Call Often,
Call Anyone!**

Website: pg.postmd.utoronto.ca

**Email:
postgrad.med@utoronto.ca
Call: 416-978-6976**

