



AFC Program Name _____

Standards Checklist	Meets (yes/no)	COMMENTS
C1 - Administrative Structure		
The following appendices are included: Appendix A – Cover letters from CEO of each participating site Appendix B – Terms of Reference of AFC program committee Appendix C – Faculty Research Grants Appendix D – Faculty Publication Record		
The AFC Director has sufficient time and support to administer the program - Program Directors protected time - Program Administrator time		
AFC Program Committee - Terms of Reference are comprehensive - Necessary sites are represented on the committee - Trainee member will be chosen		
Selection of candidates by AFC Director and Committee		
Teacher assessments overseen by AFC Director and committee		
C2 - Resources		
Sufficient number of teachers (per # of trainees)		
Sufficient number & variety of patients/laboratory specimens (per # of trainees)		
Clinical services and resources are organized to achieve educational objectives		
C3 - Educational Program		
The following appendices are included: Appendix E – Objectives of the educational experience Appendix F – Signed agreements of affiliation (likely not required) Appendix G – Curriculum of the program		
Overall goals and objectives use CanMEDS framework and include all of the AFC-specific Competency Training Requirements		
Specific educational objectives for each educational experience based on CanMEDS Roles - Different from the AFC –specific Competency Training Requirements		
There is a planned curriculum - All CanMEDS roles are covered and teaching method is indicated - Didactic and clinical teaching is described - All components of Competency Training Requirements are covered		
Trainees will be appropriately supervised according to their level of training and competence		
There is a mechanism to ensure that service demands do not interfere with ability of AFC trainee to follow the academic program		
C4 - Competency Based Assessment		
Assessments are based on goals and level of performance		
Regular, timely, documented feedback to trainees		
Assessments collect evidence of achievement of Competence Training Requirements		