

PAAC Meeting

Tuesday, October 27, 2020

NOTES – Meeting Summary

Attendees: Bernice Baumgart, Savannah Clancey, Catherine Wong, Katrina Chu, Ayethida Walker, Massih Bidhendi, Sinthujah Santhirasiri, Lisa Bevacqua, Theresa Vo, Paula Nixon, Violetta Dukic, Bryan Abankwah, Maureen Morris, Fiona Caprani, Nelson Cabral, Laura Leigh Murgaski (Guest), Glen Bandiera (Guest)

Regrets: Carolyn Brooks, Dwayne Rodrigues, Dragana Markovic

Agenda/Minutes

1. Agenda Approval – Approved by Teresa Vo
2. Approval of Minutes - Approved by Teresa Vo, Paula Nixon, Bryan Abankwah

PGME – Accreditation (Dr. Glen Bandiera)

- Dr. Bandiera and Laura Leigh Murgaski joined PAAC to talk about the importance of the Royal College visit and what the surveyors will look for. He mentioned that not only are the different departments going through accreditation but the institution/university is going through the accreditation process as well.
- The surveyors will meet with PAAC members as part of the university accreditation process
- **Action Item: Accept the meeting/calendar invite for the zoom session if you are able to attend**

Business Arising from Last Meeting

- None

Standing Items

3. Subcommittee Updates

a) Appreciation & Recognition of the PA Event

- Need a subcommittee meeting to decide whether or not to proceed with one for next year, how to organize it and what kind of processes in place
- Subcommittee Members (Savannah, Massih, Katrina) to meet about a week before accreditation for a quick meeting
- The 2020 PAAC Awards will be presented at this event
- At next PAAC meeting, look at what a virtual PA Annual Appreciation event will look like

4. Strengthening Partnership

- Sinthujah sent out the updated survey for review and comments
- There was a recommendation to launch in September, but the September meeting was reschedule. Launch has been reschedule for December.
- **Action Item: Survey to be sent by PGME using Listserv, on behalf of PAAC**

5. PGMEAC Update – Bernice Baumgart

- CaRMS will be virtual this year for 2021. PGME is looking at different platforms, namely Video Recruiter, for the interviews and how to best support programs through this. This platform was used by MD Program for interviewing med school applicants. PGME looking to leverage the platform for use for the different clinical departments. Is PGME purchasing this software on behalf of all the clinical departments? Before any clinical departments go off and purchase other software, is PGME looking to offer this as a more central resource? Yes.
- Best Practice Report – will be available within the next month
- Accommodation Guidelines – have been approved, going through legal before being disseminated

6. Hospital Onboarding – Bryan Abankwah

- Looking at a streamlined process for registration and orientation registered through TAHSN
- One badge, one orientation, one registration so students don't have to duplicate the process (eg. WHMIS at St. Joe's doesn't need to be done again at TWH)
- NERV (?) is being used at some sites, can the information be shared to others?
- Can POWER be leveraged to keep track of common mandatory hospital requirements?

7. PAAC Award Expansion

- Savannah provided the nomination files through OneDrive along with the rank order form
- Nominations have been reviewed by the subcommittee with the rank order form submitted to Bernice for compiling; will shortlist by next week
- **Action Item: Subcommittee to review the top scored nominations for each award to finalize winner**
- Lisa Bevacqua suggested a formal announcement to be made at the December PGMEAC All-PD's meeting
- Also recognize the winners at the PA Annual Event 2021

8. Spotlight

- Due to COVID, this was put on hold
- Massih will reach out to the runner-ups from the 2020 nominations to be "spotlighted"

New Business

9. Open Forum

- a. ICRE Follow-Up (Massih B)
 - Lots of people attended the virtual ICRE 2020 in September. Lots of comments in the chat
 - Networking – impossible to do this year with the virtual setting. ICRE leaning towards having a second virtual conference with that decision to be made soon so planning can begin. Looking to enhance the networking aspect that was lacking at this year's conference. Paula suggested using breakout rooms to try to enhance the networking aspect at ICRE. Couldn't this year due to short turnaround time to modify an in-person conference into a virtual conference.

- Workshops – not as appealing this year, but could potentially have more workshops next year as it will potentially be virtual. Bernice suggested looking retrospectively to see what was offered in the past 10 years. Niche topics are what the ICRE committee is trying to find. Paula mentioned the Hidden Curriculum as a suggested topic for a workshop.
- b. Succession Planning
 - Lisa circulated a document regarding succession planning.
 - **Action Item: Members to review the document and provide comments/feedback.**
 - To be discussed at next PAAC meeting

The meeting was adjourned at 1:30pm.

Next Meeting: November 10th meeting moved to December 15th @ 12:30pm.