

Community Preceptor Funding Program – Guidelines

Background

Since January 2011, the Faculty of Medicine has received funding from the MOH to support preceptors who teach clerks and residents in community based sites, clinics and offices. The Faculty of Medicine receives the funds through an agreement with the MOH, and the relevant community sites have entered into an agreement with the Faculty of Medicine which outlines terms, conditions and responsibilities associated with the funding. The Community Preceptor Payment Program is administered through the PGME Office. Below are the current guidelines for funding of community preceptor teaching activity and the payment process. As the MOH has provided a fixed amount for this teaching activity, it is important to adhere to these guidelines.

Funding

- A maximum of \$1,000 per learner, per 4-week (28 days) block is available.
- Funding paid based on a daily rate of \$35.71/day.
- Funding follows learners, not the preceptor;
- Funding will be issued to the community hospital, teaching site, Public Health Unit, specialized setting, or directly to the preceptor as indicated by validated U of T rotational data (down to the ½ day).
- Funding can only be paid to teaching sites and public health units with a U of T affiliation
- HST is not included in the preceptor payment amount paid to the hospitals. Hospitals paying HST to preceptors at their site will invoice the PGME Office for reimbursement of HST paid.

Learner & Rotational Guidelines

- All funding decisions will be based on U of T rotational data with the exception of clerks over the holiday break during which only 2 weeks of the rotation will be paid.
- Learners must be U of T residents and Year 3 and 4 medical students training in community hospitals, teaching practices, Public Health Units, or doctor's offices i.e. not AHSC full affiliates
- Core rotations, electives and selectives are eligible for residents and undergraduate clerks, but the rotation **must** be required to complete the MD or residency program i.e. rotations cannot be done on a voluntary basis.
- All non-degree U of T undergraduate MD student and sponsored residents are eligible for funding. Clinical Fellow rotations are ineligible for preceptor funding.
- Supervision of Family Medicine residents on Family Medicine rotations is not eligible, however supervision of Family medicine residents doing eligible specialty rotations and supervision of clerks on family medicine blocks is eligible.

Preceptor Guidelines

- Preceptors must be MDs, and, have a current U of T academic appointment with a Faculty of Medicine Clinical Department or the Dalla Lana School of Public Health
- Preceptors may hold an academic appointment at another University in addition to the U of T appointment.
- Preceptors who are funded from another source which recognizes teaching of students and/or residents are ineligible for preceptor funding. Such sources would include: Alternate Funding Plans (AFP funds); Alternate Payment Plans (APP funds); Practice Plans which recognize teaching; Salary or stipends which recognize supervision or education included in the job description; ROMP funded rotations

If you have any questions regarding teaching activity and verification of data input to the T-IME system, please contact natali.chin@utoronto.ca . Questions regarding payment may be directed to s.hildebrandt@utoronto.ca

PGME
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